

## Configuring Rialto Settings

To configure general parameters, you must have the following role:

- Rialto System Administrator

System administrators can configure general Rialto parameters and settings (on the institution level only) from the Rialto configuration menu ([Configuration menu > Market](#)).

From here the following options are available:

- **Other Settings** - From here you can access a table of configurable customer parameters.
- **Cart Routing** - From here you can enable and define the values that will display to staff under the **Cart Routing** field in the cart, orders awaiting approval page, and order history.
- **Rialto Vendor Codes** - This page provides the ability to adjust the out-of-the-box Rialto orders mapping to another specific vendor or account code in Alma.
- **Provider Configuration** - This page provides a centralized location for viewing and managing Rialto platform settings.
- **Purchase Request Form** - From here you can adjust the settings for an embeddable purchase-request form.

## Other Settings

To access other settings, select [Configuration menu > Collection Development > Other Settings](#).

Upon page load, you are presented with a table of customizable parameters:

parameter key	parameter module	parameter value	free text description
rialto_add_list_to_cart	Rialto	true	is the user can add all
rialto_check_allow_duplicat	Rialto	true	Indicates whether the
rialto_enable_duplicate_vali	Rialto	false	Indicates if validations
rialto_faculty_auth_method	Rialto		Which authentication r
rialto_faculty_separate_list	Rialto	true	Use separate list to vie
rialto_prevent_publish_and_l	Rialto	false	Rialto prevent displayi
rialto_selector_location_and	Rialto	false	Indicates whether loca
rialto_show_unsubscribed_p	Rialto	true	Indicates if possible to
rialto_show_usage_eba	Rialto	true	Indicates whether to si
rialto_skip_e_activation_tasl	Rialto	true	Rialto orders will not g

### Customer Parameters Mapping Table

You can edit the parameters on this page, as follows:

Parameter key	Parameter Value options	Description
allow_citation_link_for_alternate_isbn	true/false	<p>Allows Rialto to close a Leganto citation when the purchased item uses an alternate but equivalent ISBN (such as a different format or edition) instead of requiring an exact ISBN match. This ensures that citations can be fulfilled even when selectors purchase a valid alternate format.</p> <p>The default is false.</p>
rialto_add_list_to_cart	true/false	<p>When set to true, this allows for a background job to be performed when adding more than 20 items to the cart from a list. Turning bulk adds to a job frees the user to be able to perform other list and cart actions.</p> <p>The default is true.</p>
rialto_check_allow_duplicate_checkbox	true/false	<p>This is paired with the rialto_enable_duplicate_validation setting. When rialto_enable_duplicate_validation is set to true, displaying the "Allow Duplicate" checkbox in the cart to staff, rialto_check_allow_duplicate_checkbox forces the "Allow Duplicate" to be checked when set to true, allowing for purchases for held titles to be submitted, and purchased. If set to false, then library staff will be prevented from submitting an order for a known held title, and either have to manually check the box, or remove the offer from the cart.</p> <p>If rialto_enable_duplicate_validation is set to false, preventing the display of the "Allow Duplicate" checkbox, then settings for rialto_check_allow_duplicate_checkbox are ignored.</p> <p>The default for rialto_check_allow_duplicate_checkbox is true.</p>
rialto_enable_create_or_match_mms_on_checkout	true/false	<p>Controls whether approvers can view record-matching information for items in the Rialto cart before checkout.</p>
rialto_enable_duplicate_validation	true/false	<p>Indicates if system validations for duplicate purchases are executed by introducing the "Allow Duplicate" checkbox option on all Rialto cart items. For more information, see <a href="#">Adding to Shopping Cart and Submitting to Approval</a>.</p> <p>The default setting is true, allowing for display of the checkbox to end users.</p>
rialto_faculty_auth_method	empty, string	<p>This defines the authentication method to use for faculty login from faculty title alert emails. The <b>field is blank by default, meaning no authentication is required</b>. For more information, see <a href="#">Faculty Title Alerts</a>.</p> <hr/> <p><b>Note</b></p> <p>The string that is expected with this parameter option is SAML, CAS, etc.</p> <hr/>
rialto_faculty_separate_list	true/false	<p>Set this value to true to separate faculty recommended titles into a unique list for review before displaying them on the orders awaiting approval page. When set to false, these titles will appear in the orders awaiting approval page only. For more information, see <a href="#">Reviewing Faculty-Recommended Titles</a>.</p>
rialto_hide_courses_panel	true/false	<p>Set this value to show or hide the Leganto course information in the holdings panel. Default is set to true to show the course information.</p>

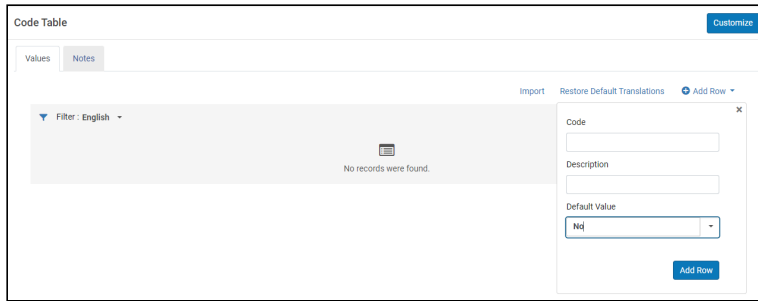
Parameter key	Parameter Value options	Description
rialto_local_bib_deletion_fix_apply		For Rialto Support Only - Will be removed in a future release. Indicates whether a fix for an unexpected local bib deletion applied.
rialto_prevent_publish_and_display_suppressed_holdings	true/false	By default, Rialto is configured to show holdings that are suppressed and factor them into queries for holdings. To prevent displaying and querying on suppressed holdings, set to <code>true</code> . For more information, see <a href="#">Show/Hide Suppressed Holdings</a> .
rialto_selector_location_and_fund_mandatory	true/false	Indicates whether location and fund are mandatory fields in a selector's cart. Location and fund will always be mandatory for purchasers and approvers.  Note that this is in addition to institution-wide mandatory fields defined by an administrator, as described in <a href="#">Institution-level Customizations</a> .
rialto_service_page_admin_only_access	true/false	Controls who can access the Rialto Service Page within Alma. When enabled ( <code>true</code> ), only Rialto administrators can view and access the Service Page. When disabled ( <code>false</code> ), the Service Page is visible to all users who have access to Rialto.
rialto_show_unsubscribed_platforms	true/false	Set to <code>true</code> to allow visibility of titles offered by platforms your institution is not subscribed to. Titles and details will appear, but titles cannot be added to the cart or DDA. Set to <code>false</code> to prevent visibility of titles from unsubscribed platforms.
rialto_show_usage_eba	true/false	Indicates whether or not to show sushi counter usage on listed titles in your EBA feed(s).
rialto_skip_e_activation_task	true/false	Set to <code>true</code> to prevent Rialto ebook orders from generating an e-activation task. Set to <code>false</code> to allow Alma to create e-activation tasks for each ordered title.
suppress_internal_note_from_reading_list	true/false	Automatically suppresses internal notes generated when items are added to the cart from reading and citation lists.
update_inventory_merge_multiple_records	true/false	Allows for the Metadata Import to support the same MARC record in different files (for use when ordering multiple copies of the physical same book for different locations).

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## Cart Routing

Cart Routing allows selection staff to assign a value of your creation from the cart that acquisition staff can use to filter on from the Orders Awaiting Approval page. To learn more about how your staff can take advantage of this feature, please watch the [cart routing training](#).

To access cart routing configuration, select **Configuration menu > Collection Development > Cart Routing**.



1. Within this table add a row for each value you would like to add. Each row should contain a Code and Description. The Description will appear within the routing option display within Rialto.
2. Select "Add Row" after entering the code and description.
3. If adding multiple values you can adjust the order of appearance using the arrows within the table.
4. Select the default value that will appear to users when multiple values are created.
5. Click **Customize** in the upper right corner.

## Rialto Vendor Codes

By default, Rialto orders are mapped to the Rialto vendor. The Rialto Vendor Codes table allows you to attach Rialto orders to a different vendor of choice. This table is also used to define what vendor accounts are used for different order types. To edit vendor codes for Rialto purchases, select **Configuration menu > Collection Development > Rialto Vendor Codes**.

### Note

A vendor and its accounts must be defined in Alma in order for this configuration to work.

	Vendor/Account	Code	Updated By	Last Updated
1	DDA_ACCOUNT	DDA	-	-
2	EBA_ACCOUNT	EBA	-	-
3	FIRM_ORDERS_ACCOUNT	RIALTO	-	-
4	RIALTO_VENDOR	RIALTO	-	-
5	SELECTION_PLAN_ACCOUNT	SELECTION_PLAN	-	-

To define what vendor and accounts Rialto uses when creating new orders:

1. On the RIALTO\_VENDOR row, select **Customize**.
2. In the **Code** column, enter the code for the vendor you would Rialto to use when creating new orders.
3. Repeat for each account in order to define where to map firm orders, DDA orders, selection plan orders, and EBA orders.

### Note

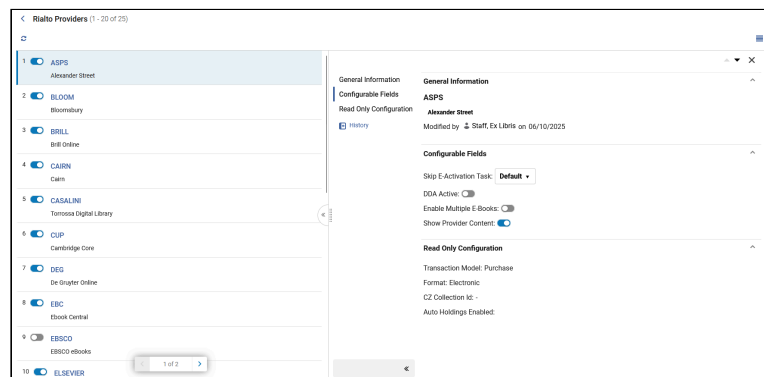
Multiple different order types can reuse the same account.

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## Provider Configuration

The **Provider Configuration** page ([Configuration > Collection Development > Provider Configuration](#)) enables administrators to view and manage Rialto platform settings in a single, centralized location. Use this page to:

- Review which electronic platforms are configured for your institution
- Control whether content from specific providers is displayed in the Rialto Marketplace
- View transaction model and format information for each platform



### Provider Configuration page

The **Provider Configuration** page consists of two main areas. The left pane lists all electronic platforms integrated with Rialto. Each platform includes a read-only toggle indicating whether it is currently configured for your institution.

When you select a platform, detailed configuration information appears in the right pane, divided into three expandable sections:

- **General Information** – This section displays general details about the selected platform, including the **Platform name** and **Last modified date**.
- **Configurable Fields** – This section contains editable settings that can be adjusted by administrators, including:
  - **Skip E-Activation Task** – Determines whether the e-activation workflow is skipped for this platform (dropdown menu with `default`, `true`, and `false` options).
  - **Enable Multiple E-Books** – Allows the system to display multiple e-book options when available (a true or false toggle).
  - **Show Provider Content** – Controls whether titles from this platform are displayed in the Rialto Marketplace (a true or false toggle).
- **Read-Only Configuration** – This section displays informational fields that cannot be edited, including:
  - **Transaction Model** – Indicates whether the platform operates under a **Purchase** or **Referral** model.
  - **Format** – Specifies whether the content is **Electronic** or **Print**.
  - **CZ Collection ID** – Displays the Alma Collection ID (if you selected an e-book platform).
  - **Auto-Holdings Enabled** – Shows whether automatic holdings updates are enabled for this provider.
  - **DDA Active** – Indicates whether Demand Driven Acquisition is active for this platform.

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### Note

The **History** option on the **Provider Configuration** page only records changes that can be made directly on that page.

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Modifications to read-only fields made outside of the **Provider Configuration** page—such as **CZ Collection ID** and **Auto Holdings Enabled**—are not captured in the history.

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## Purchase Request Form

You can customize a web-based purchase request form that can be used to link from any of your institution's pages. This Rialto-specific form allows library patrons to submit purchase requests directly to the system.

For more information on how the web form behaves, see [Purchase Request Web Form Management](#).

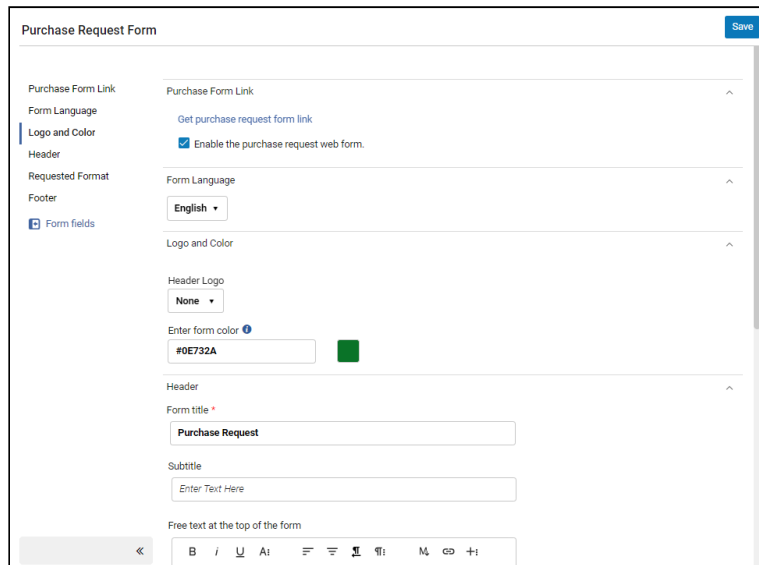
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### Note

You can configure a list of reasons to reject a patron purchase request. For more information, see [Configuring Purchase Request Reject Reasons](#).

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To edit the Rialto purchase request web form, select **Configuration menu > Collection Development > Purchase Request Form**.



The screenshot shows the 'Purchase Request Form' configuration page. On the left is a sidebar with navigation links: 'Purchase Form Link', 'Form Language', 'Logo and Color', 'Header', 'Requested Format', 'Footer', and 'Form fields' (which is selected). The main content area is divided into sections: 'Purchase Form Link' with a 'Get purchase request form link' button; 'Form Language' with a dropdown set to 'English'; 'Logo and Color' with a 'Header Logo' dropdown set to 'None' and an 'Enter form color' field with a color picker showing '#0E732A'; 'Header' with a 'Form title' field containing 'Purchase Request', a 'Subtitle' field with 'Enter Text Here', and a 'Free text at the top of the form' field with a rich text editor. A 'Save' button is in the top right corner.

### Purchase Request Form Configuration Settings

In the Purchase Request Form, you can:

1. View and copy the URL of the form.
  - Select **Get purchase request form link**. The URL is displayed. To copy it, select the **Copy** icon at the end of the URL.
2. Enable or disable the web form
  - Select the **"Enable the purchase request web form"** to enable the form, and uncheck the box to disable the form. The form will appear inactive to patrons when disabled.



3. Select a language for the form labels.
4. Customize the **header and footer**.
  - Rich text enabled for copy, and hex codes for background colors.
5. Apply a **university logo**.
  - These are the same logos entered elsewhere in Alma and used for emails and homepage branding.
6. Alter the **form title** and page description (**Subtitle**).
7. Customize the **form fields**.

Select the **Form fields** option to access and edit the Mapping Table of the Purchase Request Form fields.

Enabled	Field Name	Field Label	Mandatory	Type	Position	Updated By	Last Updated	
<input checked="" type="checkbox"/>	resource_metadata.titl	purchase.request.	true	text	1	exl_impl	10/22/2023	...
<input checked="" type="checkbox"/>	resource_metadata.aut	purchase.request.	false	text	2	exl_impl	10/22/2023	...
<input checked="" type="checkbox"/>	resource_metadata.edi	purchase.request.	false	text	3	exl_impl	10/22/2023	...
<input checked="" type="checkbox"/>	resource_metadata.lab	purchase.request.	false	long	4	exl_impl	10/22/2023	...
<input checked="" type="checkbox"/>	resource_metadata.loc	purchase.request.	false	long	5	exl_impl	10/22/2023	...
<input checked="" type="checkbox"/>	resource_metadata.oth	purchase.request.	false	number	6	exl_impl	10/22/2023	...
<input checked="" type="checkbox"/>	resource_metadata.pul	purchase.request.	false	text	7	exl_impl	10/22/2023	...
<input checked="" type="checkbox"/>	resource_metadata.pul	purchase.request.	false	date	8	exl_impl	10/22/2023	...
<input checked="" type="checkbox"/>	resource_metadata.pul	purchase.request.	false	text	9	exl_impl	10/22/2023	...
<input checked="" type="checkbox"/>	notes	purchase.request.	false	text	10	exl_impl	10/22/2023	...
<input checked="" type="checkbox"/>	resource_metadata.vol	purchase.request.	false	number	11	exl_impl	10/22/2023	...
<input checked="" type="checkbox"/>	resource_metadata.req	purchase.request.	true	text	12	exl_impl	10/22/2023	...

You can do the following in this table:

1. **Hide fields:** In the Enable field, move the toggle off.
2. **Edit Field labels:** The field label will contain a code for the default label. If you would like to customize it, remove the existing text and enter the new label you would like to see, no code is required.
3. **Make fields optional:** In the Mandatory field enter 'true' or 'false'.
4. **Change the order of fields:** In the Position field, indicate the numerical desired position of the field on screen.
5. **Add custom fields:** Select **Add Row**. In the dialog box that opens, fill in the necessary fields.
6. Select **Save** to save your changes.

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### Note

The resource\_metadata.title field is always displayed and mandatory in the web form. You cannot hide it and cannot make it optional.

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