

Configuring Sequences

Configuring Sequences

You can configure sequences to create strings consecutive numbers. Sequences can be used to create persistent identifiers.

To create a sequence:

1. Open the sequences page (**Repository > Utilities and Files > Sequences**). The following appears:

Active	Name	Description	Owner	Creation Date	Modification Date		
1	CRS SEQh3M	-	CRS00	10/02/2018	10/02/2018	Update	Delete
2	INS00 SEQV0r	-	CRS00.INS00	10/02/2018	10/02/2018	Update	Delete

List of Sequences

2. Click Add Sequence. The following appears:

General Information	
* Name	<input type="text"/>
Owner	All
Description	<input type="text"/>
Created By	Ex Libris
Created On	11/02/2018
Updated By	Ex Libris
Last Update On	11/02/2018
Sequence Details	
* Start	1
End	1000
Prefix	<input type="text"/>
Fixed Length	0
<input type="button" value="Cancel"/> <input type="button" value="Save"/>	

Sequences - Details

3. Fill in the fields of the table as described in the following table:
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Field	Description
Name	The name of the sequence.
Owner	The institution that you want to have access to the sequence. Select All to have the sequence available to every institution in the consortium.
Description	A description of the sequence.
Start	The number with which you want the sequence to start.
End	The number with which you want the sequence to end.
Prefix	The prefix of the sequence, if desired.
Fixed Length	The number of digits in the sequence. Leading zeros are added to adjust the sequence to the desired length.

4. Click **Save**. The sequence is added to the list of sequences.