

Managing Print Serials in Alma

Are you efficiently managing your print serials using all the functionality Alma offers? This series will cover the serials process from start to finish. Topics include creating PO lines for new titles and titles with existing inventory, receiving issues using the ad-hoc method and prediction patterns, invoicing PO lines, claiming issues, and the renewal process. At the end of the series, you will have the tools to confidently administer your print serials collections.

Register for multiple sessions simultaneously here:

APAC (and Western NA) series registration

EMEA/Americas series registration

Session Name	Description	Additional Resources	Registration APAC (and Western NA)	Registration EMEA/Americas
Ordering and Invoicing Print Serials	This session will include: <ul style="list-style-type: none"> • Ordering new titles • Creating orders for titles with existing inventory • Gift subscriptions • Invoicing 	Presentation Exercises Questions and Answers from the live training sessions More Documentation and Training Resources <ul style="list-style-type: none"> • Manually Creating a PO Line • Creating Invoices 	Thursday, June 13, 2024 Recording Note: Captions on the recording were created by an automated system and are not entirely accurate.	
Receiving Issues	This session will include: <ul style="list-style-type: none"> • Receiving issues using the ad hoc method • Creating prediction patterns • Receiving predicted issues 	Presentation Questions and Answers from the live training sessions More Documentation and Training Resources <ul style="list-style-type: none"> • Receiving Continuous Materials • Prediction Patterns 	Thursday, June 20, 2024 Recording Note: Captions on the recording were created by an automated system and are not entirely accurate.	

<p>Templates, Display Settings, and Claiming</p>	<p>This session will include:</p> <ul style="list-style-type: none"> • Prediction Pattern Templates • Description Templates • Item Record Sorting • Receiving Workbench Filters • Preventing Predicted Issues From Displaying in Discovery • Claiming 	<p>Presentation</p> <p>Questions and Answers from the live training sessions</p> <p>More Documentation and Training Resources</p> <ul style="list-style-type: none"> • Processing Claims 	<p>Thursday, June 27, 2024</p> <p>Recording</p> <p>Note: Captions on the recording were created by an automated system and are not entirely accurate.</p>
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