

## How To Submit a New SUSHI Vendor to Alma

- **Product:** Alma

### Description

When adding a new SUSHI Account to a vendor, what can you do if the SUSHI account isn't found? It's actually possible for you as a user to create and submit the new vendor to Alma for us to add it to the Certified SUSHI vendors.

### Resolution

To add a new SUSHI vendor, go to the applicable vendor > Usage Data tab > Add SUSHI Account > Select appropriate Release. In the SUSHI Account Details:

1. Type the name of the platform/vendor you want harvest SUSHI data from, in case this platform/vendor was already contributed/add by us (which makes the vendor a "Certified SUSHI vendor"). Alma will automatically populate the vendor URL within the "Vendor URL" field if the account is found.
2. If platform/vendor is not found, enter the appropriate account name SUSHI Account field, and this will be the name of the Account when contributed.
3. Enter the vendor's URL for the platform in the "Override URL" field. This will become the Vendor URL field once the account is contributed.
4. Next, select "Test Connection" in the top right corner. This will check that the URL you entered can be accessed by Alma (no need for credentials for this step)
5. Enter the credentials given to them by the vendor, usually customer ID and API key are required, but which fields are necessary depend on the vendor. Any fields not required can be left blank.
6. Add a report to the "Usage Report Types" section and use the "Test connection with response" which will send a request to harvest usage data for a single month for the selected report.
7. After running the "Test Connection" and the "Test Connection with Response" and everything is working as expected, select the contribute button. This will add the SUSHI account name and URL to the community zone and other customers can search for the name of the account (vendor) and find it in Alma. It won't contribute your request details or the report types you have selected, other users will have to enter that information for their institution.

Screenshot of the SUSHI Account Details form in Alma. The form is divided into sections: Account Identifier, Request Details, and Usage Report Types. The Account Identifier section includes fields for SUSHI Account name (2), Vendor URL, Override URL (3), and Status (Active). The Request Details section includes fields for Requester ID (5), Customer ID, User Name, Requester Email, Platform, Requester Name, Customer Name, Password, and API Key. The Usage Report Types section shows a table with one report type: 'COUNTER Book Requests (Excluding OA\_Sold) (TR\_B1)' with a 'Test Connection with Response' button (6) in the 'More actions' column. The top right of the form has buttons for 'Contribute', 'Test Connection', 'Cancel', and 'Save'.

Once the SUSHI vendor has been contributed to the community zone, it needs to be added to the "[Certified SUSHI vendor](#)

[list](#)" in the Alma documentation. In order to do this, you can use the "Feedback" button on the documentation page to alert the documentation team of the addition. Please include the Name and Vendor URL that you contributed, and add any specific instructions needed for the connection to work.

## Additional Information

[SUSHI Vendor Lists Documentation Page](#)

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