

Change date format on reports processed with Reporter

- **Product:** Voyager
 - **Product Version:** All
 - **Relevant for Installation Type:** Dedicated-Direct; Direct; Local; Total Care
-

Question

Can the date format for reports processed in Reporter be changed?

Answer

1. Open the corresponding .mdb in Voyager > Reporter
 2. Open the report in Design View.
 3. Click on the Due Date field.
 4. On the right under Property Sheet, select "Due Date"
 5. Click on Data tab.
 6. Highlight "Input Mask" > Click ellipses on the right > Edit the "Short Date" field format
 7. Save and re-run the report.
-

Article last edited: 02-Oct-2018