

Merge multiple ledgers into one ledger

- **Article Type:** General
 - **Product:** Voyager
 - **Product Version:** All
 - **Relevant for Installation Type:** Dedicated-Direct; Direct; Local; Total Care
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Problem Symptoms:

Multiple ledgers need to be combined into a single ledger.

Cause:

Multiple FPC jobs might have run, or the funds need to be combined for administrative reasons.

Resolution:

1. Create the new funds and/or ledger.
 2. Bring up every PO and Invoice using the old fund.
 3. From the Highlight each Line item > Line Item Menu > Edit Approved
 4. Change it to the new fund.
 5. Make sure all locations are included in the security profile where the ledger is housed.
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Additional Information

A new fund needs to be created rather than just renaming a former fund.

Category: Acquisitions
