

Course reserve item call number missing

- **Article Type:** General
 - **Product:** Alma
 - **Relevant for Installation Type:** Dedicated-Direct; Direct; Local; Total Care
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Added a brief record on a course reserve reading list citation. Author last name was used as the call number. Item created for reserve location. Call number missing on new holding record.

Solution:

1. Click title of saved citation (view bib record).
 2. Verify tag of call number (likely 084 \$\$a)
 3. Alma > Resource Management > Resource Configuration > Configuration Menu > Call Number Mapping
 4. Add new row - example below
 - * 852 1st Ind - 8 (other schema)
 - * Bib Field To Copy - 084?? (5 characters - tag plus indicators)
 - * Bib Subfields To Copy - a (must match bib subfields)
 - * 852 Subfield Destinations - h (must match holding subfields)
 - * Description - Other/Reserve/Periodicals
 5. ADD
- end of steps

Category: Fulfillment

Subject: Course Reserves
