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## What rolls over in manual fiscal period close (FPC)?

- **Product:** Voyager
  - **Product Version:** All
  - **Relevant for Installation Type:** Total Care; Dedicated-Direct; Direct; Local
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### Question

What rolls over in a 'manual' fiscal period close? Does the status of a PO matter when rolling over using 'manual' fiscal period close?

### Answer

A 'manual' fiscal period close is one in which staff manually edit line items to use funds from the new ledger/fiscal year one-by-one as opposed to using the automated FPC/rollover process (Pfpc\_run) that updates eligible line items automatically when the job is run.

PO status does matter a bit when manually editing PO line items to use a new ledger and fund structure. POs that have been Completed, for example, can no longer be edited, so they and their line items cannot be updated to have new ledger/FY information. POs that are in a Pending status can be edited simply by clicking the Quick Line Item or Detailed Line Item buttons on the PO and updating the line item information there. On POs that are Approved or Received Partial/Received Complete, you can still update the line item ledger/FY information, but you must do so using the PO>Line Item>Edit Approved option -- the Quick Line Item and Detailed Line Item buttons don't allow you to edit the information there once the PO has been approved.

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