

## Adding new collection code

- **Article Type:** General
  - **Product:** Aleph
  - **Product Version:** 20
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### Desired Outcome Goal:

Aleph tables are modified appropriately for a new collection code.

### Procedure:

1. Add a new collection code in the `./xxx50/tab/tab40.Ing`. ( Steps 2- 4 are optional.)
2. If loading bib records using `oclc_server` or a `p_file_9n` job, the code will need to be added to the ADM `tab_z30`, `tab_mapping`, `tab_loader`, and `tab_loader_def`. See KB 16384-36226 ("Configuration files used in loading bib records") for details.
3. If the Collection is to appear on spine labels or other book labels, it will need to be added to `tab_label.Ing`.
4. The following `grep` can be used to locate other tables to which this new collection code might be added: "`grep -i collection *.* "` in the `./xxx50/tab` and `./xxx01/tab` directories. Or choose a common collection code and `grep` for that code in the same fashion.
5. Restart the `pc_server`. The collection code can now be entered into the HOL and item records.

**Category:** Cataloging (500)

**Subject:** Table configuration

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