

## Changing CRM password

- **Article Type:** General
  - **Product:** Aleph
  - **Product Version:** 18.01
- 

### Description:

We have a staff change (a staff member has left). Please change our CRM password.

### Resolution:

In the case of a shared log-in, such as yours, you can do this yourself:

- \* Click on "My Profile" at the upper right, then
- \* Click on "Change Password" on the lower right

If the staff member had an individual log-in, then you would need to notify Ex Libris and we would delete it.

---

- **Article last edited:** 10/8/2013