
Determining Item Availability on a Reading List

- **Article Type:** Q&A
 - **Product:** Alma
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Question

How can the availability of all items on a reading list be determined?

Answer

1. Go to Alma > Fulfillment > Course Reserves > Reading Lists
 2. For the reading list in question, select Actions > View
 3. Click Tools > Excel to download a spreadsheet of the citations
 4. This spreadsheet has a field for availability
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