

Analytics report on Fines/Fees owed by patrons

- **Article Type:** General
- **Product:** Alma

Desired Outcome Goal:

Need to bill patrons based on their outstanding fines owed. Can a report be run in Analytics?

Procedure:

In Analytics, the field which shows the cash balance is:

Fines and Fees Transactions > Remaining Amount

For example, use these fields:

1. Navigate to: Design Analytics
2. Click: New > Analysis > Fines and Fees
3. Rely on the above field "Fines and Fees Transactions"."Remaining Amount" and User Details.

The screenshot displays the configuration for an Analytics report. It features two main sections: 'Selected Columns' and 'Filters'. The 'Selected Columns' section is divided into two columns: 'Fines and Fees Transactions' and 'User Details'. Under 'Fines and Fees Transactions', the 'Remaining Amount' field is selected, accompanied by a gear icon for configuration. Under 'User Details', the 'User Group' and 'Primary Identifier' fields are selected, each with a gear icon. The 'Filters' section below shows a single filter applied: 'Remaining Amount is greater than 0.001', with a funnel icon to its left.

4. Potentially, add a filter to the "Remaining Amount", for any sum higher than 0.001

Edit Filter [?] [X]

Column: Remaining Amount *fx*

Operator: is greater than ▼

Value: 0.001

[Add More Options ▼] [Clear All]

Protect Filter

Convert this filter to SQL

[OK] [Cancel]

5. Format the field to show as currency.

Additional Information

Instructions to format field as currency:

[https://knowledge.exlibrisgroup.com/Alma/Product_Documentation/010Alma_Online_Help_\(English\)/080Analytics/050Common_Analytics_Procedures#Currency_Symbols](https://knowledge.exlibrisgroup.com/Alma/Product_Documentation/010Alma_Online_Help_(English)/080Analytics/050Common_Analytics_Procedures#Currency_Symbols)

Category: Fines & Fees - Alma

Subject: Alma analytics - Alma

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- **Article last edited:** 04-Oct-2021