

'Manual Locate' Job

- **Article Type:** Q&A
 - **Product:** Alma
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Question

What does the 'Manual Locate' Job do?

Answer

'Manual Locate' Job runs when you 'save and locate' your request. The job then sends the request to individual partners in the rota list until the request is fulfilled.

Additional Information

Rota is an ordered list of potential suppliers that are assigned by Alma to a resource sharing request. The rota, sometimes termed also "roster", is used by Alma to attempt to fulfill a resource sharing request. Alma assigns the request to the first potential supplier on the rota, and then to the next potential supplier on the list whenever the active supplier fails to supply the requested material.

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