
How to configure mandatory fields for Users added manually?

- **Product:** Alma
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Question

How to ensure that a certain field, e.g. "Job Category" field is mandatory when adding a new user manually? .

Answer

To set a field as required when a user is created manually, update the table: **Configuration Menu > User Management > User Details > User Registration Form**.

Additional Information

Click here for the Online Help page regarding "[Configuring Patron Information](#)".

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