

Converting order numbers to BIB record numbers

- **Article Type:** General
 - **Product:** Aleph
 - **Product Version:** 20
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Desired Outcome Goal:

How can I convert administrative records into bibliographic records?

Example:

After doing a search by budget number in administrative base the given order numbers shall be converted to system numbers of bibliographic records and the records afterwards managed with “Global Changes (manage-21)”.

Procedure:

You can retrieve e.g. orders by budget number, then run for the output file “Retrieve Record Keys (manage-70)” with option “ORDER-TO-BIB” to change the order numbers into BIB system numbers. The output file can then be used with “Global Changes (manage-21)”.

Category: Cataloging (500)

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