

How to set up Processing Departments for Courses

- **Article Type:** General
 - **Product:** Alma
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Desired Outcome Goal:

Set up Processing Departments for Courses

Procedure:

1. Go to Fulfillment Configuration > Configuration Menu > Courses > Processing Departments
2. Create Processing Departments, attaching the appropriate libraries (institution-level is assigned by default)
3. Assign the appropriate operators to each Department

Category: Fulfillment

Subject: Course Reserves

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