
How to add a course and reading list

- **Product:** Alma
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Description

We need to add a course and reading list attached to the course.

Resolution

1. Go to Alma Menu > Fulfillment > Course Reading > Courses
 2. Click Add Course and enter the course information
 3. Add Reading List
 - * In Course List – scroll to far right > Action > Reading List, then click on Add Reading List
 - * Fill in Form with reading list information
 - * Click Add Repository Citation to search for items (physical or electronic) in the repository to add to reading list
 - * Click Add Non Repository Citation – use only if you have a list of citations to load, or if you do not own the item and need to order it
 - * Click Add Brief – use for instructor copies for example, for items that are not in your repository (physical or electronic)
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- **Article last edited:** 16 September 2016