

Changing sublibrary codes

- **Product:** Aleph
 - **Product Version:** 20, 21, 22, 23
 - **Relevant for Installation Type:** Dedicated-Direct, Direct, Local, Total Care
-

Description:

I have been asked to remove a sublibrary from the system. All the items and holdings records have been flipped (the code is still there in suppressed HOLs) --and of course in the old orders.

I am wondering - is it safe to delete its line in `tab_sub_library` first, or should I get it removed from all the circ tables before I do that?

Resolution:

Since it is still in the old orders and since someone may want to display an old order, it is better to just leave it in `tab_sub_library` (so the code can be translated to the full library name). You could change the library name to "xxxx yyyy (obsolete)". Or, the `tab_sub_library` entry could be commented out and you could uncomment it later if problems were found....

You can disable the `tab15`, `tab16`, and `tab17` columns (and remove the sublibrary from the Circ tables). If this sublibrary's items don't have distinct item statuses, then you will need to change columns 6, 7, and 8 in the entry for this sublibrary in `tab_sub_library.eng` to this sublibrary's code and then:

- * change col. 10 in `tab15.eng`, col. 10, so that this sublibrary's items will not display in OPAC;
- * change `tab16` so that this sublibrary's items can not be circulated
- * change `tab17` so that this sublibrary is closed.

You can prevent HOL records for a particular sublibrary from displaying in OPAC by adding an `STA $$Suppressed` field to them. Or you could delete them. Either could be done with the `p_manage_21` Global Change job, run in the xxx60 library.

-
- **Article last edited:** 12-Mar-2016