

How to add a role to a group of users?

- **Product:** Alma
- **Product Version:** All

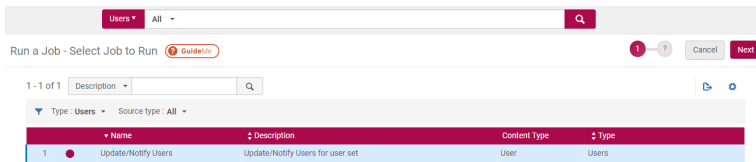
Question

How can a role be added to a group of Alma users?

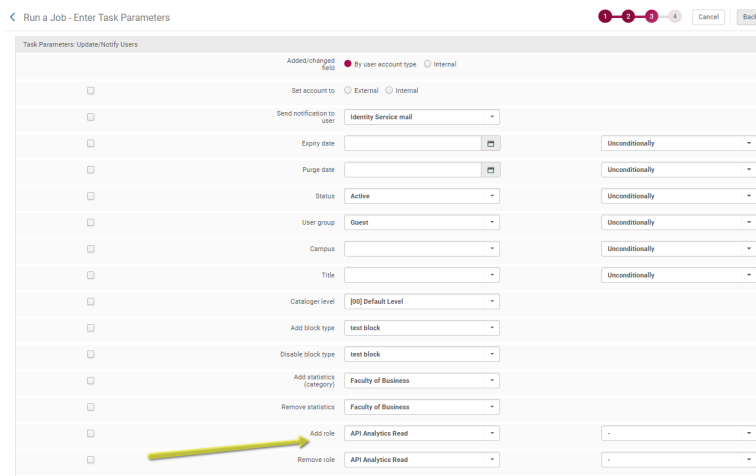
Answer

Add a role to a group of users by running a job on a set of users.

1. Go to Administration > Manage Jobs > Run a Job
2. Select from Type: Users and configure the Update/Notify Users job



1. In the "Task Parameters: Update User Information" check the "add role" box and add the relevant role:



You can find more information about the parameters and the job at https://knowledge.exlibrisgroup.com/...n_Defined_Sets

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