

Restore Deleted Records

- **Product:** Alma
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Question

How to restore records deleted manually or by a job?

Answer

There are some deletions by jobs that can be reverted. This is true for the following jobs:

- * Withdraw items
- * Delete portfolios
- * Delete bibliographic records

You can restore the records by selecting "Restore Jobs" in Resources > Advanced Tools > Restore Jobs. Note that the restore process cannot be reverted later.

The "Restore Jobs" option is not currently supported for institutions that belong to a Network Zone.

For all cases where you can't restore records yourself, please contact your support team.

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