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## How to create a GES that will send an email?

- **Product:** Alma
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### Question

How to format a URL in a General Electronic Services (GES) which will send an email?

### Answer

Steps are:

- 1) Navigate to Fulfillment Configuration Menu > Discovery Interface Display Logic > General Electronic Services
- 2) Select Add Services
- 3) Add the fields as you would for any GES and in the URL Template add: **mailto:**[recipient@example.com](mailto:recipient@example.com)
- 4) Click Add and Close

### Additional Information

[1] Additional parameters can be added such as a subject and default text for the body. To include line breaks in the body text use the characters %0D%0A.

Here is an example URL Template with both a subject and default body text and line breaks in the body text.

mailto:[recipient@example.com](mailto:recipient@example.com)?subject=Information%20Request%20Title:{rft.title}&body=Please%20contact%20me%20about%20the%20ISSN:%20{rft.issn}{rft.isbn}%0D%0AThanks.

[2] See also related article on using a **URL/web form** instead of email: [https://knowledge.exlibrisgroup.com/Alma/Knowledge\\_Articles/How\\_to\\_add\\_%22Report\\_a\\_Problem%22\\_link\\_for\\_the\\_GetIt\\_or\\_ViewIt\\_menu%3F](https://knowledge.exlibrisgroup.com/Alma/Knowledge_Articles/How_to_add_%22Report_a_Problem%22_link_for_the_GetIt_or_ViewIt_menu%3F)

[3] Documentation regarding General Electronic Services: [https://knowledge.exlibrisgroup.com/Alma/Product\\_Documentation/Alma\\_Online\\_Help\\_\(English\)/Alma-Primo\\_Integration/060Configuring\\_Alma%E2%80%99s\\_Delivery\\_System/120Adding\\_a\\_General\\_Electronic\\_Service](https://knowledge.exlibrisgroup.com/Alma/Product_Documentation/Alma_Online_Help_(English)/Alma-Primo_Integration/060Configuring_Alma%E2%80%99s_Delivery_System/120Adding_a_General_Electronic_Service)

[4] Documentation regarding Display Logic Rules: [https://knowledge.exlibrisgroup.com/Alma/Product\\_Documentation/Alma\\_Online\\_Help\\_\(English\)/Fulfillment/080Configuring\\_Fulfillment/100Discovery\\_Interface\\_Display\\_Logic#Configuring\\_Display\\_Logic\\_Rules](https://knowledge.exlibrisgroup.com/Alma/Product_Documentation/Alma_Online_Help_(English)/Fulfillment/080Configuring_Fulfillment/100Discovery_Interface_Display_Logic#Configuring_Display_Logic_Rules)

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