

Ulrichsweb: My Ulrich's Account

- **Product:** Ulrichs

What is a My Ulrich's account, and why do I need one?

A My Ulrich's account is an optional, free feature of Ulrichsweb. It is not required for searching Ulrichsweb or for exporting search results.

You will need to create a My Ulrich's account if you want to be able to:

- Save Settings for the display of your preferred columns in the Search Results grid
- Access and use the “Lists” and “Alerts” features in the [Workspace](#)

My Ulrich's accounts are free to all Ulrichsweb subscribers, but you must enter certain personally-identifiable information to enable account creation and functionality.

Privacy regulations require that we get your consent to collect, store, and use the personal information you provide to enable this account. When you sign up to create a My Ulrich's account, you will receive a system-generated request for your consent to the service's [Terms and Conditions](#). Without this required consent, Ex Libris cannot maintain your My Ulrich's account, and it will be removed.

How Do I Create a My Ulrich's Account?

Users can create a My Ulrich's account to utilize additional Ulrichsweb features.

To create your account:

1. On the main Ulrichsweb page (<http://ulrichsweb.serialssolutions.com/>), select **Log in to My Ulrich's**:



2. Click **Create a New Account**:

Log in to My Ulrich's

User Name:

Password:

[Create a New Account](#)

[Request a New Password](#)

Log in to My Ulrich's [Cancel](#)

3. Enter your information in the following fields:

Field	Required?	Usage
User Name	Yes	Used to log on to your account.
Password	Yes	Used to log on to your account.
First Name	No	Displays on the page to indicate that you have logged on to the system. If this field is not specified, the system will use your user name.
Last Name	No	Helps the institution's Ulrichsweb administrator to identify you on the system.
Email Address	Yes	Your institutional email address, which the system uses to send you Ulrich's alerts and My Account notifications.

Create a My Ulrich's Account

You need a My Ulrich's account to use the personalized features of this service.

User Name:
Used to log in to your account.

Password:
Use 5 or more characters.

Confirm Password:

First Name:
Your name will appear on screen when you are logged in.

Last Name:

Email Address:

Create My Account [Cancel](#)

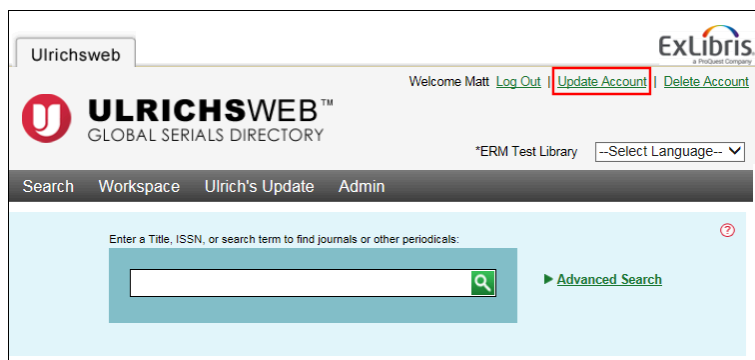
4. Select **Create My Account**. You will receive an email notification that asks you to verify your account.

How Do I Update Information in My Ulrich's Account?

Users can update account information (such as password and email address).

To update your account:

1. On the main Ulrichsweb page (<http://ulrichsweb.serialssolutions.com/>), select **Log in to My Ulrich's**.
2. Sign in to your account.
3. Select **Update Account**.



4. You can modify any of the following fields: **Password**, **First Name**, **Last Name**, and **Email Address**.

Update Your My Ulrich's Account

User Name: mattp

New Password:
Use 5 or more characters.

Confirm Password:

First Name: Matt
Your name will appear on screen when you are logged in.

Last Name: Peters

Email Address: matthew.peters@myInst.com

Update Account [Cancel](#)

5. Select **Update Account** to submit your update. You will receive an on-screen notification that your account has been updated. In addition, you will receive an email to let you know that your account has been updated.

How Do I Delete My Ulrich's Account?

You can delete your My Ulrich's account at any time. Deleting your My Ulrich's account removes all of your personal information, as well as your saved settings and functionality in My Account.

To delete your account:

1. On the main Ulrichsweb page (<http://ulrichsweb.serialssolutions.com/>), select **Log in to My Ulrich's**
2. Sign in to your account.
3. Select **Delete Account** to submit your request.

Ulrichsweb ExLibris

Welcome Matt [Log Out](#) | [Update Account](#) | [Delete Account](#)

ULRICHSWEB™
GLOBAL SERIALS DIRECTORY

*ERM Test Library --Select Language--

Search Workspace Ulrich's Update Admin

Enter a Title, ISSN, or search term to find journals or other periodicals:

[Advanced Search](#)

4. Select **Delete Account** to approve the account's deletion. You will receive an on-screen notification that your account has been deleted.



Delete Your My Ulrich's Account?

Delete Account

Cancel

...you can also use Ulrichweb to explore your library's catalog or at