
Ulrichsweb: Updating and Maintaining FAQ

- **Product:** Ulrichs
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How is the Ulrichsweb system updated and maintained?

This document contains answers to common questions about how Ulrichsweb is updated and maintained.

Who updates the information in Ulrichsweb?

Our multilingual Ulrich's Content Operations team works daily to maintain the data in Ulrich's knowledgebase. The team maintains an active outreach program not only to collect serials bibliographic information, but also to educate publishers and providers in the importance of working with us to keep their title information as up-to-date as possible.

How often is Ulrichsweb updated?

The Ulrich's Content Operations team processes incoming data on a daily basis throughout the year. Ulrichsweb users have access to the most current data on an ongoing basis.

What is the process for collecting and updating Ulrich's data?

There are two types of Ulrich's data: New Data information for publications not yet listed, and Update Information on publications already listed. Basic procedures are briefly described below:

New Data - New data is collected from primary or secondary sources. Primary sources are the publishers, corporate authors, or other entities that are directly involved with the publication. The information from a primary source is generally collected from websites, actual publications, or catalogs in print or online. Secondary sources are individuals or organizations that are not directly involved with the publication but have access to it. These include distributors, A&I services, information service providers, librarians, and the ISSN Register.

Information for new titles is generally researched and collected from online sources. If the required information to create a complete record cannot be located, a member of the Ulrich's Content Operations team will contact the publisher or a secondary source through phone or email. New titles can also be submitted to Ulrich's by sources who complete a New Listings form available through the Publisher Outreach Program.

Update Information - Most titles listed in Ulrich's are updated by the Ulrich's Content Operation team's online research, but some require manual edits on individual records. Additional update information sources include the British Library, Ulrichsweb's Corrections feature, catalogs, EDI and various listservs. Where possible, an alert is set up so that changes from the publisher or other primary source are sent directly to the Ulrich's Content Operations team.

If I know of a title that is not listed in Ulrichsweb, can I contact someone at Ulrichsweb to find out if it can be added?

Yes. If you know of a serial publication that is not already listed in Ulrich's, you can bring that title to the attention of the Ulrich's Content Operations team by sending an email to Ulrichs@proquest.com. In your email, include the name of the publication and any other information that you may know about that publication, such as the name of the publisher or provider who makes it available. An Ulrich's Content Operations team member will follow up and attempt to get the most recent information about the publication.

If I find any incorrect information in title details, how do I submit a correction?

Submit a correction for a title through the Corrections link in the Title Details view:

The screenshot shows the 'Title Details' view for the 'Journal of Medical Humanities'. The interface includes a top navigation bar with options like 'Save to List', 'Email', 'Download', 'Print', 'Corrections', and 'Export'. Below this, the 'Basic Description' section is expanded, showing fields for Title, ISSN, Publisher, Country, Status, Start Year, Frequency, Volume Ends, Language of Text, and Refereed. A red arrow points to the 'Submit a Correction' link in the left sidebar. Another red arrow points to the 'Corrections' button in the top navigation bar. The 'Refereed' field is set to 'Yes', and the 'Description' field contains the text: 'brings out papers reflecting its broad perspective on inter- medicine and medical education.'

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