
What are the relations between Institution Languages and Preferred Languages?

- **Product:** Alma
 - **Product Version:**
 - **Relevant for Installation Type:**
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Description

In Alma every user record has a preferred language field. What are the relations between this field and the setup of the institution languages.

Resolution

In Alma you can set up the available languages via *General Configuration Menu > Institution Languages*.

In the user record you can select a language from a dropdown list under *Preferred Language*. This selection rules the language of letters that are sent to the user.

Only languages that are activated under *Institution Languages* will be functional as *Preferred Language*. For example if you select Spanish as *Preferred Language* but did not activate Spanish in *Institution Languages*, no Spanish letters will be sent. Instead a letter in the default language (which is English for the majority of institutions) is sent.

By the way, if you want to change the content of the *Preferred Languages* dropdown menu, contact Ex Libris Support. It is also possible to add languages here which are not available in *Institution Languages* yet - so you can select them for your customers and activate them all at once when the new language becomes available.

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