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## Usage Reports (5 min.)

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<b>Duration</b>	4:43 min.
<b>Description</b>	Access Summon Usage statistics, what statistics are available, and how to view Usage Reports. As well as how to customize your dashboard.
<b>Target Audience</b>	Library staff members who need statistics about how your library's Summon service is being used.
<b>Prerequisites</b>	<ul style="list-style-type: none"><li>• <a href="#">Introduction to the Summon Administration Console</a></li></ul>
<b>Recommended Articles</b>	<a href="#">Summon: Usage Reports</a>
<b>Attachments</b>	<a href="#">Handout</a>