

How to Translate Alma Code Tables

Question

How can I change a translation in an Alma code table?

Answer

For a table with a customization mode of "Specific rows can be customized" perform the following steps:

1. Locate and click on the desired table link.
2. To translate the entire table:
 - a. Click on the "Filter" button and choose the appropriate language from the dropdown menu.
 - b. Click on the "Customize All" button.
3. To translate an individual row:
 - a. Click on the "Filter" button and choose the appropriate language from the dropdown menu.
 - b. On the row to be translated, highlight the text in the "Translation" column and edit the text.
4. Click on the blue "Customize" or blue "Save" button to save.

For a table with a customization mode of "Entire table needs to be customized" perform the following steps:

1. Locate and click on the desired table.
2. Click on the "Filter" button and choose the appropriate language from the dropdown menu.
3. In the "Translation" column, edit the translated text if necessary.
4. Click on the blue "Customize" or blue "Save" button to save.

If errors are made, either edit them or click on the "Restore Default Translations" button (which enables starting over). Click on the blue "Customize" or blue "Save" button to save the table.

Additional Information

The Online Help page "Working with Lists and Tables", section 3 titled "Table Label Translation", gives specific instructions on how to customize tables at both the table level and the row level ([https://knowledge.exlibrisgroup.com/Alma/Product_Documentation/010Alma_Online_Help_\(English\)/010Getting_Started/050Alma_User_Interface_%E2%80%93_General_Information/The_Alma_User_Interface#Code_Table_Label_Translation.](https://knowledge.exlibrisgroup.com/Alma/Product_Documentation/010Alma_Online_Help_(English)/010Getting_Started/050Alma_User_Interface_%E2%80%93_General_Information/The_Alma_User_Interface#Code_Table_Label_Translation.))

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