

## Curated Search in Pivot-RP

### Introduction

Pivot-RP offers sharing for Research Admins based upon saved searches called **Curated Search**.

This feature enables Admins to share the results of any Saved Search. When this option is selected, the Saved Search result is displayed in the Curated tab for all Pivot-RP users at the Admin's institution. The Saved Search result set is dynamic and will be updated automatically as Funding Opportunities are added to or archived from the Pivot-RP database. The Saved Search can also be unpublished and deleted if no longer needed.

### Why is this important?

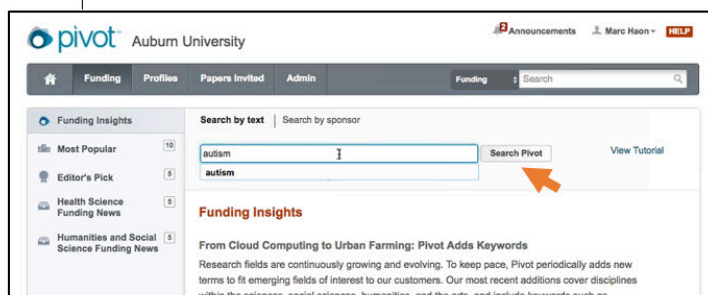
*Pivot-RP Admins* have been able to create Curated Lists, but these lists required the Admin to manually add and delete Funding Opportunities to a selected list. Now with Curated Search, Admins can create dynamic, search-generated lists and can publish them to their institution in the Curated tab.

*To the researcher*, both Curated Lists and Searches will appear the same – as a listing curated by the Admin. In other words, the researcher will not be able to see any difference between a Curated List and Search.

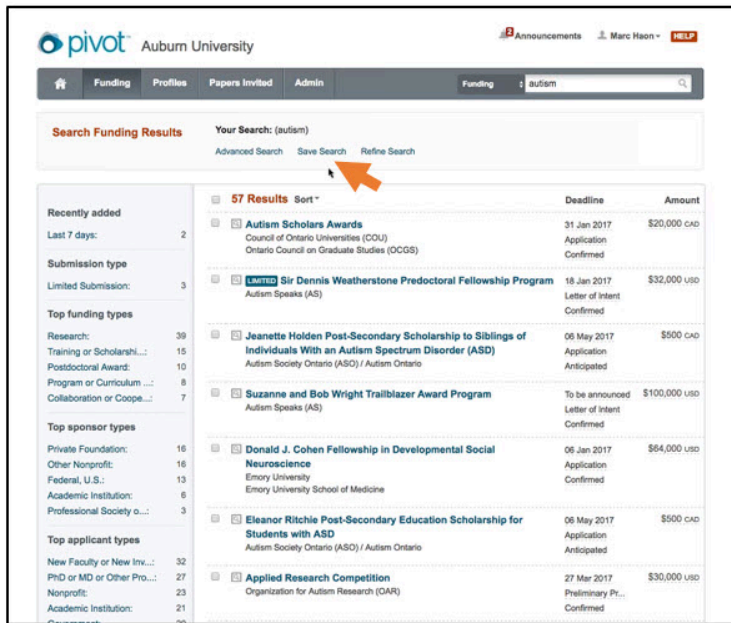
### Creating a Curated List:

To Start – Create and save a search per the usual steps:

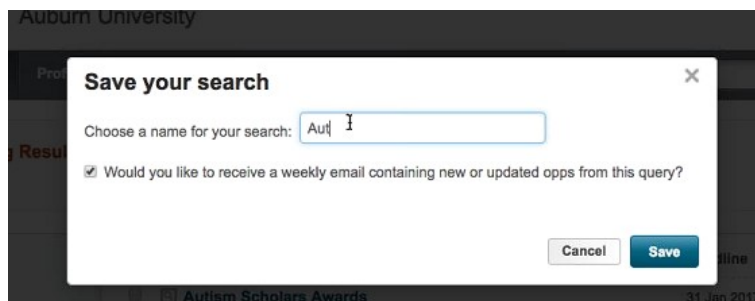
1. Create a search by typing in a subject into the search bar.



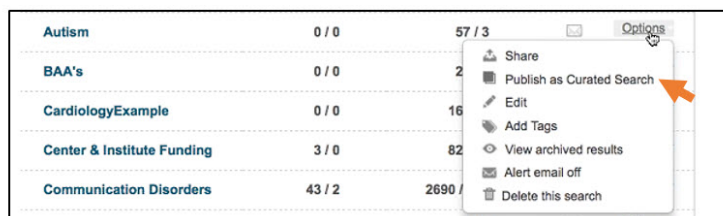
2. Save the Search – by selecting the **Save Search** button.



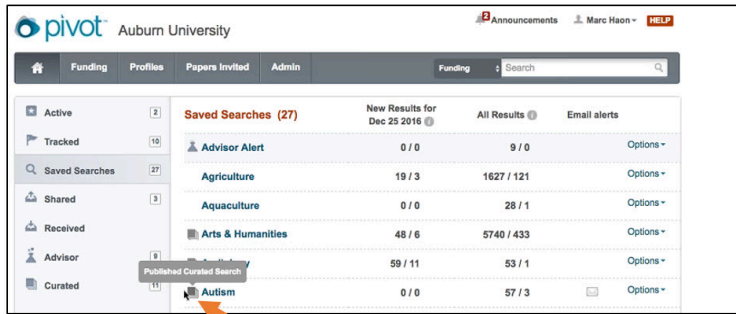
3. Save your search - by choosing a name and select **Save**. You can also opt-in to receive a weekly digest of new or updated opportunities emailed to you.



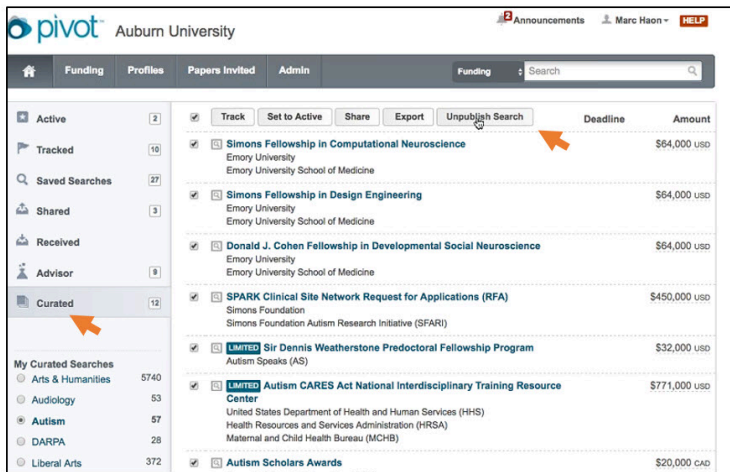
4. The Saved Search is viewable in the **Saved Searches** tab, which can be found in the left-hand column navigation.
5. To publish the search in the Curated tab, use the **Option** drop down and select **Publish as Curated Search**.



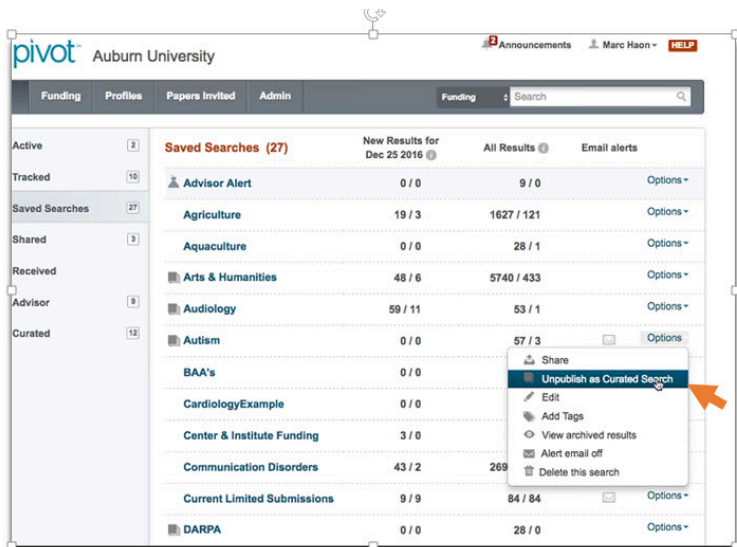
Once published, the curated search displays with an icon in front of it on the Saved Search page so that the Admin will know it is published as a Curated Search.



The now published search will also be displayed to the Admin in the **Curated** tab under the **My Curated Searches** label. If needed, the Curated Search can be unpublished in the **Curated** tab. The search can also be deleted from the **Curated** tab.



The same actions can be done in the **Saved Searches** tab.



Using the left column navigation on the screen, Admins can see their own curated searches (**My Curated Searches**) and list as well as **Other Curated Lists** in their organizations. Admins can take action on their own curated searches but not those created by others.

My Curated Searches	
<input type="radio"/> Arts & Humanities	5740
<input type="radio"/> Audiology	53
<input checked="" type="radio"/> Autism	57
<input type="radio"/> DARPA	28
<input type="radio"/> Liberal Arts	372

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My Curated Lists	
<input type="radio"/> Equipment	22
<input type="radio"/> New List Example	1

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Other Curated Lists	
<input type="radio"/> Breast Cancer	0
<input type="radio"/> Diabetes	3
<input type="radio"/> Engineering	3
<input type="radio"/> Environmental Studies	1
<input type="radio"/> NSF	9

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