

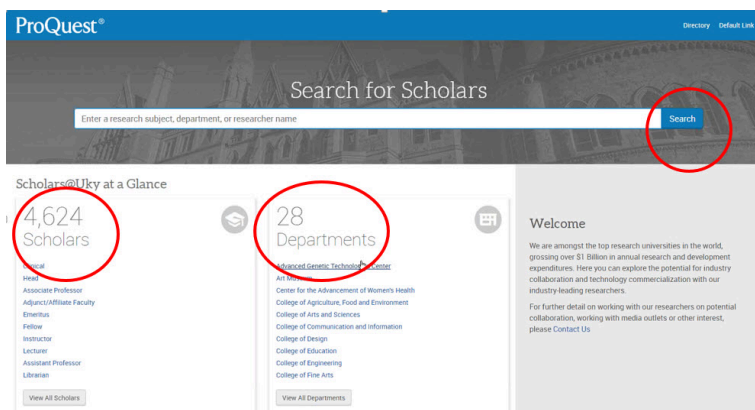
## Accessing Profiles from Pivot Gallery

You can search for profiles and access the Pivot-RP Profile Editor from Pivot Gallery.

## Searching for Profiles

You can search for profiles from Pivot Gallery in the following ways:

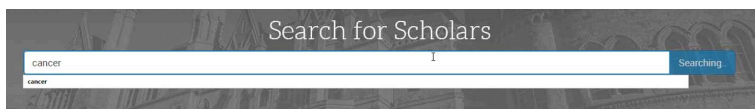
- From the Search Bar
- By Scholars
- By Department



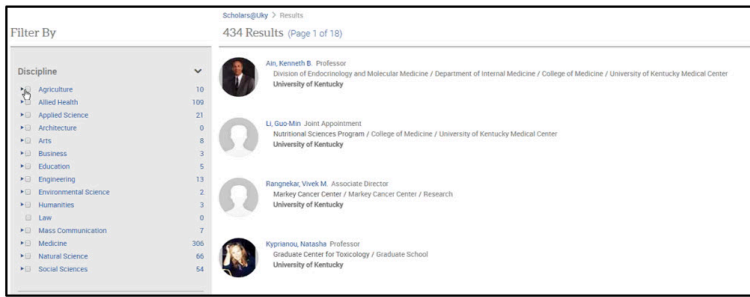
## Searching for Profiles from the Search Bar

By typing in a key word into the simple search bar, you can find information in Pivot Gallery.

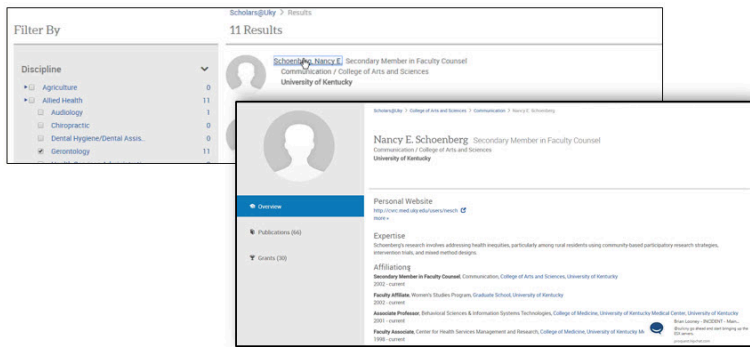
- Type in a key word using the **Search Bar**- example “Cancer”



- The results page will come back with people broken down by Discipline
- You can filter further by using the **Discipline** column, where you will see the number of experts at this university for these Disciplines, using our discipline hierarchy.



- Find an expert and click on their profile to find out more about them such as their affiliates, publications and grants, and more.
- The expert page profile view is the same as you would see in Pivot-RP or COS, just formatted a little differently.



## Searching for Profiles from the Scholar Column

By using the Scholar column in your home page, you can search **by Scholar** and **by Role**.

### Note

The Titles (Roles) and the order in which they're displayed is under the control of the Admin and you can learn more about this in the Customizing Pivot Gallery support article.

You can discover the Scholars you are looking for by:

- Mousing over the Scholar title to see how many people are in each of these roles
- Click **“All”** and browse sort by discipline or by Role.
- Following the steps in **#1”SEARCH”** a user can click through to a profile and see results.

4,624 Scholars

Clinical  
Head  
Total: 306

Associate Professor  
Adjunct/Affiliate Faculty  
Emeritus  
Fellow  
Instructor  
Lecturer  
Assistant Professor  
Librarian

View All Scholars

You can view "All" and sort by Discipline or by Role

Discipline

- Agriculture 277
- Allied Health 644
- Applied Science 437
- Architecture 43
- Arts 132
- Business 169
- Education 140
- Engineering 201
- Environmental Science 49
- Humanities 314
- Law 49
- Mass Communication 129
- Medicine 1,817
- Natural Science 256
- Social Sciences 422

Role

- Assistant Professor 843
- Professor 660
- Associate Professor 638
- Clinical 306
- Head 242

## Searching for Profiles from the Department Column

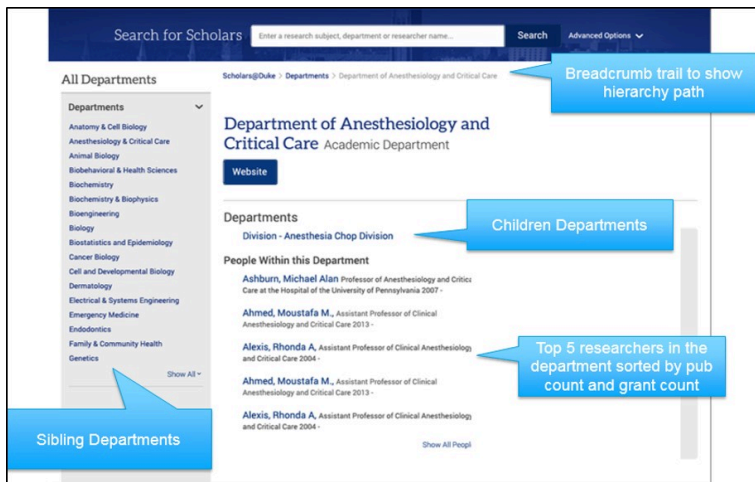
The **Department** column title can be changed by the Admin however the actual department names are controlled vocabulary that us editorially maintained by Pivot-RP and cannot be customized.

Departments

- Advanced Genetic Technologies Center
- Art Museum
- Center for the Advancement of Women's Health
- College of Agriculture, Food and Environment
- College of Arts and Sciences
- College of Communication and Information
- College of Design
- College of Education
- College of Engineering
- College of Fine Arts
- College of Law
- College of Social Work

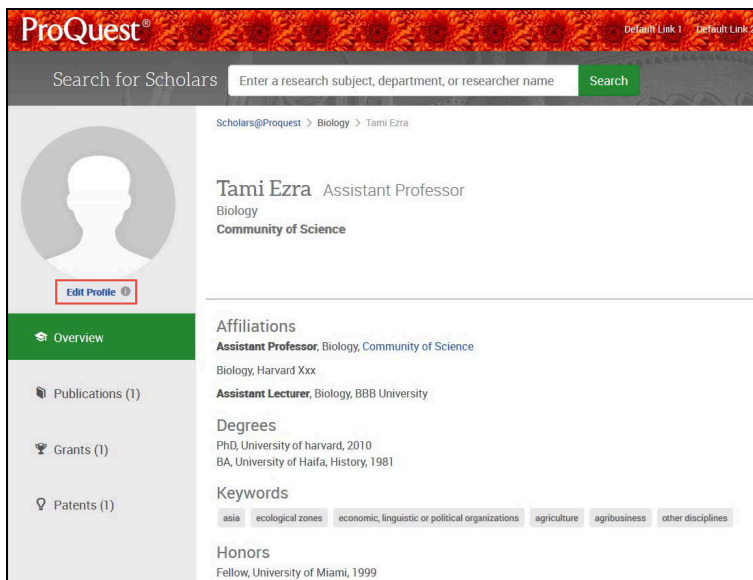
- You can filter by using the **Department** column , here you will see the number of experts in these departments

- Following the steps in #1"SEARCH" a user can click through to a profile and see results" a user can click through the departments and profiles to find the expert you are looking for.



## Accessing the Pivot-RP Profile Editor

You can access the Pivot-RP Profile Editor from a link in the Pivot Gallery.



### Edit Profile

Select the link to display an option to log in to Pivot-RP and display the Pivot-RP Profile Editor where you can edit your profile. Any edits you make appear in both Pivot-RP and Pivot Gallery.

## Related Articles

### [Customizing Pivot Gallery for Your Institution](#)

Date Created: 2017-10-10 – This article will take Pivot Gallery subscribers through the step-by-step process for updating their customized website.