

The effects adding an item description has on requesting.

- **Product:** Alma
- **Product Version:** All

Question

How does adding an item level description affect the requesting process?

Answer

If a title has at least one item that contains a description, the request will be on item level and not on title level.

This is valid for requests in the discovery system (e.g. Primo) as well as for requests in Alma.

In Alma, the description dropdown in the request form becomes a mandatory field when requesting from an all titles search.

Note that when requesting from an all titles search, the request is always on the title level.

If a title has multiple items but not all have a description ALL must be selected since the field cannot remain blank. In this case a note can be added to clarify what is needed.

	Barcode	Library	Location	Call Number	Temporary Location	Status	MMID ID	Process type	Description	Receiving date	
1	NA26510	Evergreen State	UNASSIGNED location	-	No	Item in place	9982641500561	-	Testing 1	-	...
2	NA26511	Main Library-test	Display Shelves	-	No	Item not in place	9982641500561	Requested	Testing 2	-	...
3	NA26512	Main Library-test	Display Shelves	-	No	Item in place	9982641500561	-	Testing 3	-	...
4	NA26513	Main Library-test	Display Shelves	-	No	Item in place	9982641500561	-	-	-	...
5	NA26514	Main Library-test	Display Shelves	-	No	Item in place	9982641500561	-	-	-	...
6	NA26515	Main Library-test	Display Shelves	-	No	Item in place	9982641500561	-	-	-	...
7	NA26517	Main	Display Shelves	-	No	Item in place	9982641500561	-	-	-	...

Otherwise, the request must be initiated on the item level. This means completing a physical items repository search, finding the exact item needed and then performing a request.

Physical Items * Title - wow look at all those items

Physical Items (1 - 20 of 23) | wow look at all those items

Sort by: Rank - Secondary Sort by: Rank -

1 Wow look at all those items

Book (2017)	Call Number Type: Dewey Decimal classification
Barcode: NA26510	Status: Item in place
Update Date: 07/28/2018	Due back: -
Library: Evergreen State	Material Type: Book
Expected Arrival Time: -	Description: Testing 1
On Hold Expiration Date: -	
Due Date: -	
Needed By: -	
Until: -	
Permanent Location: UNASSIGNED location	

Other details

See that the item level request (request from the items search) does not have description as a mandatory field.

Wow look at all those items

Institution TR Integration

Create Request

Request Type * Patron physical item request

Requester *

Note

Pickup At *

Override On Shelf Request Policy

Additional Request Attributes

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