
Viewing Pivot-RP Reports and Statistics

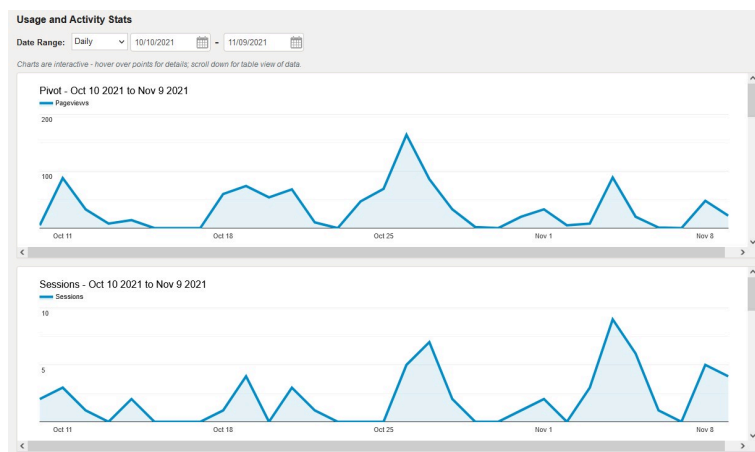
This page is intended only for users who have administrative permissions.

Pivot-RP provides several areas and kinds of reports and statistics for administrators on the following pages.

Pivot-RP Usage and Activity Stats

[Admin > Reports > Pivot-RP Usage and Activity Stats](#)

Daily and monthly summary along with a rolling 30-days of page views and sessions.



Pivot-RP Usage and Activity Statistics

- Select **Daily** or **Monthly** for the data point and select the date range.
- Scroll each chart down to see data for each data point as well as the total number of pages / sessions on that date/month.

Funding Alerts

Funding Alert Report

[Admin > Reports > Funding Alerts > Alert History](#)

Weekly statistics on users receiving alerts about funding opportunities, by opportunity and by user.

Funding Alert Report

Dec 30, 2018 | Dec 23, 2018 | Dec 16, 2018 | Dec 09, 2018

View by Opportunity
 View by Person

Title:

Funding Opportunities (39)	# of People Receiving Alert
APA Edwin B. Newman Graduate Research Award Psi Chi (National Honor Society in Psychology)	6
Artists' Contacts Programme Ifa (Institut für Auslandsbeziehungen)	7
Better Health and Quality of Life (BEDREHELSE): Up to NOK 6 million in funding for national One Health research networks on antimicrobial resistance The Research Council of Norway (RCN)	6
Chinese Language Fellowship Program National Bureau of Asian Research (NBR)	8
CIPHER Growing the Leaders of Tomorrow Fellowship Programme International AIDS Society (IAS)	10
Community Action Grants (CAG) Parkersburg Area Community Foundation (PACF)	13

Funding Alert Report

- Select a tab to see a different week of information.
- Select **View by Opportunity** to see the opportunities and number of people receiving alerts for them. You can search for opportunities that match a text string. Select an opportunity to open it. Select the number at the end of a row to see the users who received the alerts.
- Select **View by Person** to see a list of users and the number opportunities for which they have received alerts. Select the user name to see the user's profile or select the email address to contact the user. You can search for users whose user names match a text string.

Alert Statistics

Admin > Reports > Funding Alerts > Alert Statistics

Weekly statistics on funding alerts according to various user and alert types.

Alert Statistics	<input type="button" value="← Newer"/> <input type="button" value="Older →"/>			
Account status by alert week	30 Dec 2018	23 Dec 2018	16 Dec 2018	09 Dec 2018
<input type="button" value="1"/> Possible alert recipients	166	166	164	164
<input type="button" value="1"/> Active accounts with no saved searches	119	119	117	118
<input type="button" value="1"/> Active accounts with a saved search	47	47	47	46
<input type="button" value="1"/> Active accounts with multiple searches	29	29	29	28
<input type="button" value="1"/> Active accounts with an advisor alert	32	31	31	31
<input type="button" value="1"/> Active accounts with no advisor alert	134	135	133	133
<input type="button" value="1"/> Active accounts receiving no e-mail this week	139	121	115	118
<input type="button" value="1"/> Active accounts receiving e-mail this week	22	36	40	37
<input type="button" value="1"/> Total alert e-mails sent this year to date	1971	1949	1913	1873
Account activity by week	30 Dec 2018	23 Dec 2018	16 Dec 2018	09 Dec 2018
<input type="button" value="1"/> Accounts that removed all saved searches this week	0	0	0	0
<input type="button" value="1"/> Accounts with a saved search added this week	0	0	0	0
<input type="button" value="1"/> Accounts with a saved search modified this week	0	0	2	2
<input type="button" value="1"/> Accounts that have a saved search modified at least once this year	15	16	16	14

Alert Statistics

- Select the **?** at the start if any row to see more information about what the row contains.
- Select the value in any cell to see the users for which that cell is relevant.
- Select **Older>** to see additional weeks.

Funding Opps

Tracked Opps Report

[Admin](#) > [Reports](#) > [Funding Opps](#) > [Tracked Opps](#)

Funding opportunities currently marked as tracked, by opportunity and by user.

Tracked Opps Report	
Current status as of: Jan 03, 2019 at 3:52AM EST	Export to Excel
<input checked="" type="radio"/> View by Opportunity	<input type="radio"/> View by Person
Tracked Opportunities (282)	Sort -
	People with Tracked Opp
<input type="checkbox"/> 2019 National Urban and Community Forestry Grant Program United States Department of Agriculture (USDA) United States Forest Service (USFS) National Urban and Community Forestry Advisory Council (NUCFAC)	1
<input type="checkbox"/> AACR-Joseph H. Burchenal Memorial Award for Outstanding Achievement in Clinical Cancer Research American Association for Cancer Research (AACR)	2
<input type="checkbox"/> AACR Scientific Achievement Awards - AACR-American Cancer Society Award for Research Excellence in Cancer... American Association for Cancer Research (AACR)	3
<input type="checkbox"/> AACR Scientific Achievement Awards: AACR-Minorities in Cancer Research Jane Cooke Wright Lectureship American Association for Cancer Research (AACR)	1
<input type="checkbox"/> AACR Scientific Achievement Awards - Pezcoller Foundation-American Association for Cancer Research... American Association for Cancer Research (AACR)	2
<input type="checkbox"/> AACR-Waun Ki Hong Award for Outstanding Achievement in Translational and Clinical Cancer Research American Association for Cancer Research (AACR)	1
<input type="checkbox"/> AACR-Women in Cancer Research Charlotte Friend Memorial Lectureship American Association for Cancer Research (AACR)	1

Tracked Opps Report

Note

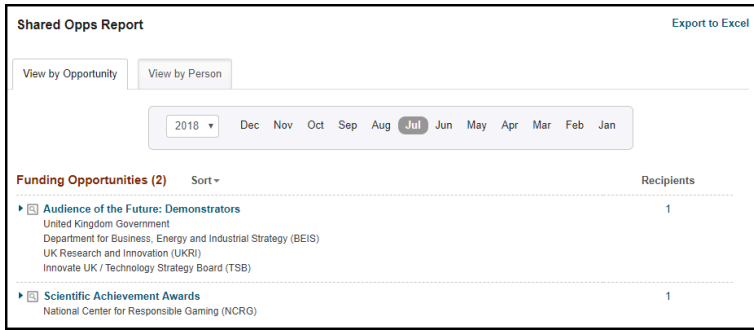
These numbers change frequently as your users add and remove opportunities from their lists.

- Select **View by Opportunity** to see the opportunities and number of people who marked them active. Select an opportunity to open it. Select the expand icon at the beginning of the row or select the number at the end of a row to see the users who received the alerts.
- Select **View by Person** to see a list of users and the number opportunities that they marked as active. Select the user name to see the user's profile. Select the expand icon at the beginning of the row or select the number at the end of a row to see the opportunities.
- Select **Export to Excel** to export the list on the page to a CSV file.

Shared Opps Report

[Admin](#) > [Reports](#) > [Funding Opps](#) > [Opps You Shared](#)

Funding opportunities that were shared, by opportunity and by user (recipient).



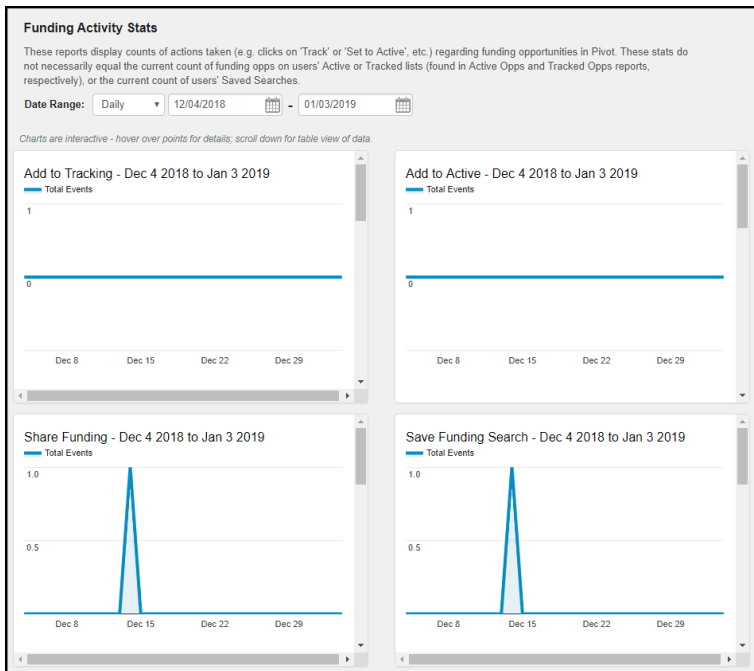
Shared Opps Report

- Select **View by Opportunity** to see the opportunities and number of people who received them. Select a year / month to see a shares for that month (months with no sharing are not selectable). Select an opportunity to open it. Select the expand icon at the beginning of the row or select the number at the end of a row to see the users who received the opportunity.
- Select **View by Person** to see a list of users and the number opportunities that they received. Select a year / month to see shares for that month (months with no sharing are not selectable). Select the user name to see the user's profile. Select the expand icon at the beginning of the row or select the number of shares in a row to see the opportunities.
- Select **Export to Excel** to export the list on the page to a CSV file.

Funding Activity Stats

Admin > Reports > Funding Opps > Funding Activity Stats

Daily and monthly stats on funding opportunity activity.



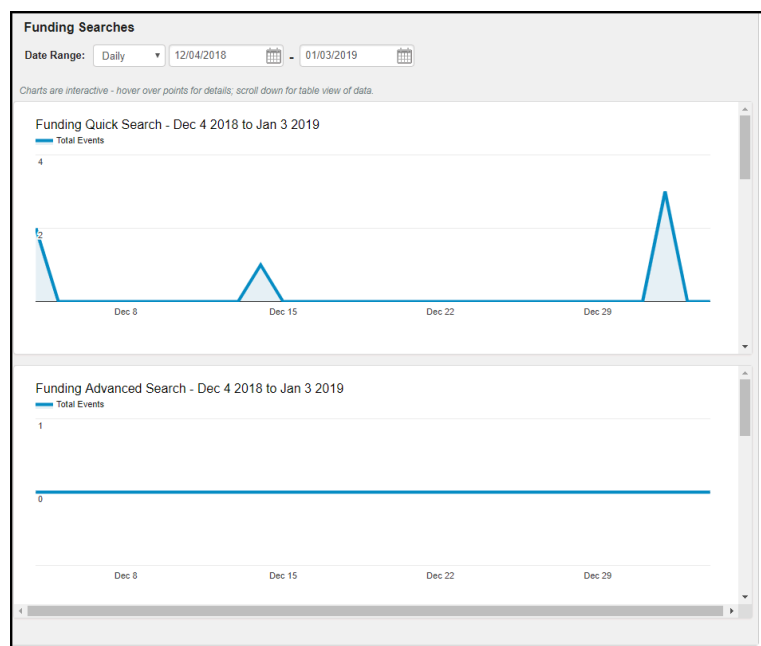
Funding Activity Stats

- Select **Daily** or **Monthly** for the data point and select the date range.
- Scroll each chart down to see data for each data point as well as the total number of actions performed on that date/ month.

Funding Searches

Admin > Reports > Funding Opps > Funding Searches

Daily and monthly stats on quick and advanced searches for funding opportunities.



Funding Searches

- Select **Daily** or **Monthly** for the data point and select the date range.
- Scroll each chart down to see data for each data point as well as the total number of searches performed on that date/month.

Funding Notes and Internal Deadlines Report

Admin > Reports > Funding Opps > Notes and Internal Deadlines

This report displays all opportunities to which you or another administrator at the institution added notes or internal deadline

Funding Notes and Internal Deadlines Report [Export to Excel](#)

As of: May 12, 2022 at 1:11PM UTC

Opps with My Notes
 All Opps with Notes
 Opps with Internal Deadlines

Notes Opportunities (6) [Sort](#)

- ACM/AAAI Allen Newell Award**
Association for Computing Machinery (ACM)
- LIMITED ADVANCE: Organizational Change for Gender Equity in STEM Academic Professions (ADVANCE)**
National Science Foundation (NSF)
- English Regional Production Bonus**
Canada Media Fund
Canadian Heritage
Government of Canada
- In-depth phenotyping and research using International Mouse Phenotyping Consortium-generated knockout mouse...**
Eunice Kennedy Shriver National Institute of Child Health and Human Development (NICHD)
National Institutes of Health (NIH)
United States Department of Health and Human Services (HHS)
- Ocean Health Grants**
11th Hour Racing
- UNESCO-Japan prize on education for sustainable development**
United Nations Educational, Scientific and Cultural Organization (UNESCO)
United Nations (UN)

Funding Notes and Internal Deadlines Report

This report supports the following filters:

- **Opps with My Notes** – Displays only opportunities to which you added notes.
- **All Opps with Notes** – Displays all opportunities to which any administrator added notes.
- **Opps with Internal Deadlines** – Display all opportunities to which any administrator added internal deadlines.

In addition, this page allows you to perform the following actions:

- Sort the list of opportunities – Select a sort option from the **Sort** drop-down list.
- Open an opportunity to view more details – Select either the opportunity's title or the magnifying glass at the beginning of a row.
- Export the report – Select **Export to Excel** to export all opportunities to which the administrators added notes or internal deadlines to a CSV file. You may need to use the sort features within Excel to further refine the exported list of opportunities.

Accounts

User Accounts Report

[Admin](#) > [Reports](#) > [Accounts](#) > [User Accounts](#)

On the User Accounts Report page you can see all user accounts.

User Accounts Report				Create account
User accounts report: All active accounts for this institution as of Aug 07, 2019 at 4:10AM EDT				Export to Excel
Last Name: <input type="text" value="Search"/>				
A B C D E F G H I J K L M N O P Q R S T U V W X Y Z				
Faculty (170)	Sort	Account email	Reset password	Remove
Abdelhadi, Anas		anas.abdelhadi@emea.proquest.com	send email	
Account, Demo	Claim profile			
Alm, Melanie		melanie.alm@proquest.com	send email	
almeida, roberto	Claim profile	roberto.almeida@proquest.com	send email	
Alter, Adi		adi.alter@exlibrisgroup.com	send email	
Barblan, Beat	Claim profile	beat.barblan@bowker.com	send email	
Barry, Mike	Claim profile	maobarry@gmail.com	send email	

User Accounts Report

- Search for a last name or select the first letter of the last name to see all matching users.
- Select a user's name to view their profile.
- If the user is not linked to a profile, select **Claim Profile** to associate a user account to a profile. See [Claiming or Creating Your Profile](#).
- Select **send email** to email the user.
- Select the delete icon to delete a user account. Note that this does not delete the user profile.
- Select **make admin** to add administrator privileges to the user, making the user an administrator. See [Managing User Administrator Privileges](#).
- Select **Create account** to add a new user. See [Adding Users](#).
- Select **Export to Excel** to export the list on the page to a CSV file.

User Accounts Created in Last 90 Days

Admin > Reports > Accounts > New Accounts

User Accounts Created in Last 90 Days				Create account
New Accounts report: All accounts created in the last 90 days for this institution as of Jan 03, 2019 at 8:50AM EST				Export to Excel
Faculty (6)	Sort	Account email	Date Created	Reset password
Doe, John		pivot-demo-user@proquest.com	19 Dec 2018	send email
ExLibris, Penetration1	Claim profile	pen1-exlibris@cos.com	06 Nov 2018	send email
ExLibris, Penetration2	Claim profile	pen2-exlibris@cos.com	06 Nov 2018	send email
Neuwirth, Eddie	Claim profile	Eddie.Neuwirth@exlibrisgroup.com	20 Nov 2018	send email
Sacknovitz, Ilana	Claim profile	ilana.sacknovitz@exlibrisgroup.com	02 Jan 2019	send email
Smith, Jane	Claim profile	pivot-demo-admin@proquest.com	19 Dec 2018	send email

User Accounts Created in Last 90 Days

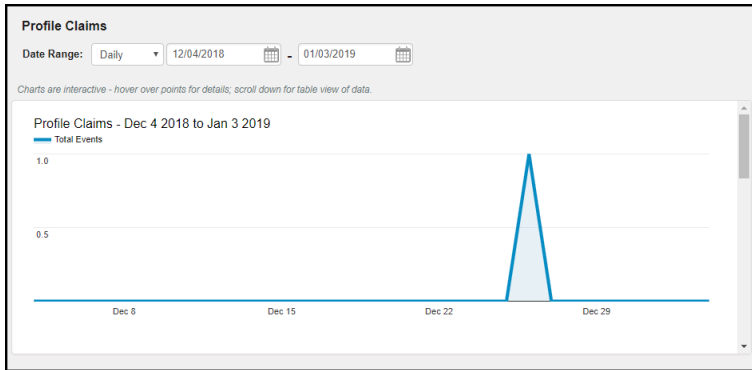
- Select a user's name to view their profile.
- If the user is not linked to a profile, select **Claim Profile** to associate a user account to a profile. See [Claiming or Creating Your Profile](#).
- Select **send email** to email the user.
- Select **Create account** to add a new user. See [Adding Users](#).
- Select **Export to Excel** to export the list on the page to a CSV file.

Profiles

Profile Claims

[Admin](#) > [Reports](#) > [Profiles](#) > [Profile Claims](#)

Daily and monthly stats on profile claims.



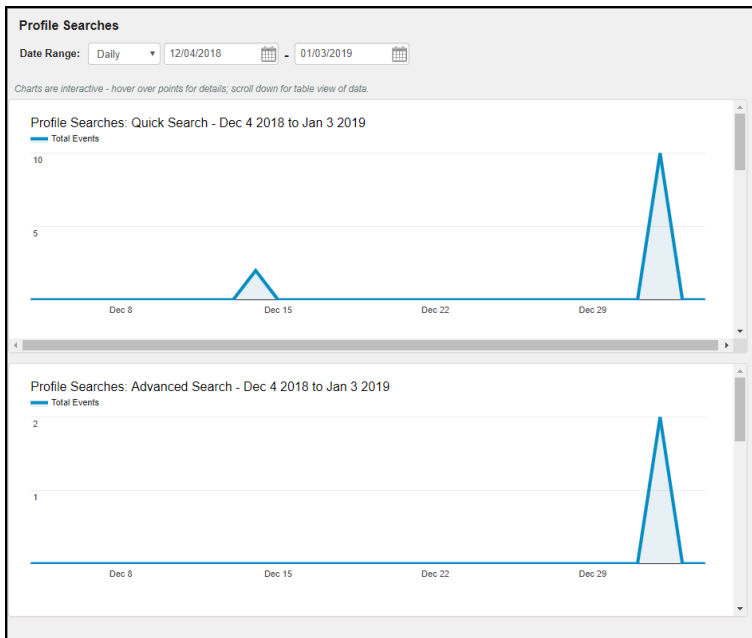
Profile Claims

- Select **Daily** or **Monthly** for the data point and select the date range.
- Scroll each chart down to see data for each data point as well as the total number of profiles claimed on that date/month.

Profile Searches

[Admin](#) > [Reports](#) > [Profiles](#) > [Profile Searches](#)

Daily and monthly stats on quick and advanced searches for profiles.



Profile Searches

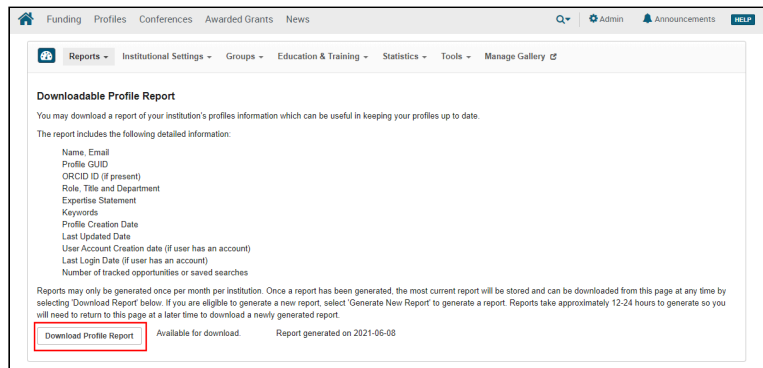
- Select **Daily** or **Monthly** for the data point and select the date range.
- Scroll each chart down to see data for each data point as well as the total number searches for profiles on that date/month.

Downloadable Profile Report

You may download a report of your institution's profiles, which can be useful in keeping your profiles up to date. The Profile Report includes the following information:

- Name, Email
- Profile GUID
- ORCID ID (if present)
- Role, Title and Department
- Expertise Statement
- Keywords
- Profile Creation Date
- Last Updated Date
- User Account Creation date (if user has an account)
- Last Login Date (if user has an account)
- Number of tracked opportunities or saved searches

Your institution is permitted to generate the Profile Report once per month. After it has been generated, the most current report is stored and can be downloaded from the Downloadable Profile Report page ([Admin > Reports > Profiles > Downloadable Profile Report](#)) at any time by selecting **Download Profile Report**. If your institution is eligible to generate a new report, select **Generate New Report** to generate the report. Because the report takes approximately 12-24 hours to generate, you will need to return to this page at a later time to download the newly generated report.



Downloadable Profile Report Page

Additional Statistics

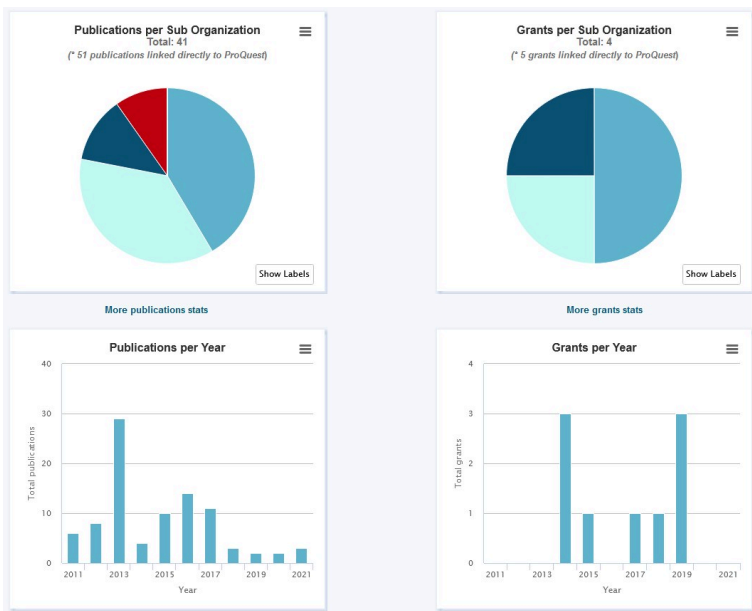
Statistics about publications and awarded grants that are affiliated with your researchers' profiles can be found in the [Admin > Statistics](#) area of the Admin dashboard.



Overview

[Admin > Statistics > Overview](#)

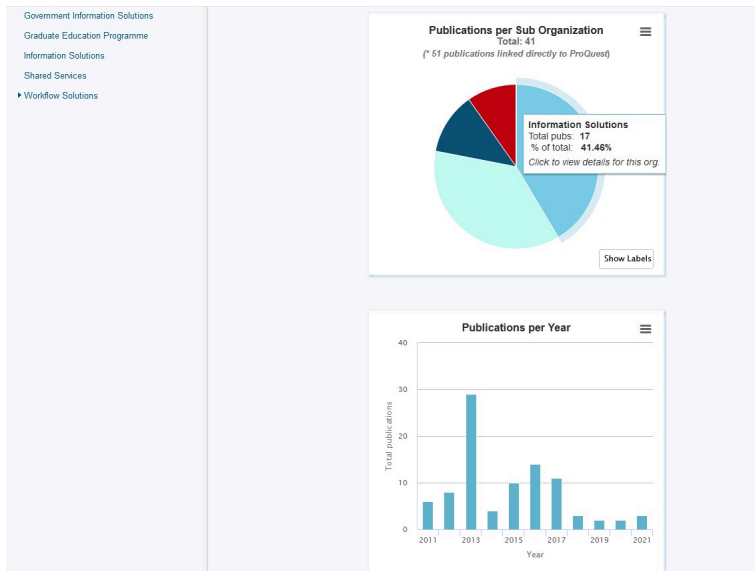
Provides a snapshot of publications and grants that are associated with Pivot-RP profiles. Select any of the graphs to drill down for more details. Select the 'menu icon' in the upper right of the graph to save or export the graph.



Publications

[Admin > Statistics > Publications](#)

Publications that are associated with Pivot-RP profiles. Select any of the graphs to drill down to view more information about how many publications are associated with different schools, departments or sub-organizations.



Grants

Admin > Statistics > Grants

Provides statistics and charts on Awarded Grants that are associated with Pivot-RP profiles.