
Esploro Online Help (English)

- **Esploro Introduction**

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An overview of Esploro including the main workflows and terminology, environments and the user interface.

- Esploro Overview
 - The Research Hub Interface
 - Ex Libris Status Page
 - Recent Entities List
 - Esploro Sandbox Environments
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- **Working with the Esploro Research Hub**

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Working with research assets and deposits, researchers, grants and projects, searching in Esploro, etc.

- Working with Research Assets
 - Adding and Working with Research Deposits
 - Searching in the Esploro Research Hub
 - Working with Researchers
 - Working with Grant Information
 - Working with Media Mentions
 - Working with Projects
 - Working with Activities
 - Working with User Identifiers
 - Configuring the Esploro Research Hub
 - Hiding and Reordering Information for Research Management
 - Quick Guide for Administrators in Esploro
 - Working with Research Resources in the Esploro Hub
 - Working with Collections
 - Working with Organizational Units
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- **Configuring the Esploro Research Hub**

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Details for configuring the organization, projects, asset details, grants, etc.

- Configuring the Organization
 - Configuring Access Rights and Licenses
 - Configuring Grants
 - Configuring Asset Details
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Configuring Institution Settings

- Configuring Deposits
 - Configuring Advanced Tools
 - Configuring Activities
 - Configuring Asset Types to Open in Generic Form
 - Configuring Bulk Imports and Mapping of Assets in Esploro
 - Configuring File Requests
 - Configuring Institution Languages
 - Configuring Media Mentions
 - Configuring Project Management on the Research Hub
 - Configuring Researcher Details
 - Configuring Research Resources
 - Configuring the Many Authors Handling Policy
 - Configuring the Researcher Deposit Form
 - Configuring the User Interface for the Research Hub
 - Working with Widgets in Esploro Research Hub
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• Working with Esploro Research Portal and Profiles

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Add content to profiles, share and export content from profiles, etc.

- Quick Guide for Researcher Profiles in Esploro
 - Adding and Editing Content on a Profile
 - Share and Export Content from Profile
 - Managing Researcher Profiles
 - Claiming Outputs from Smart Harvesting
 - Managing Requests for Restricted Files
 - Searching in the Esploro Portal
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• Configuring the Research Portal and Profiles

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Configuring the portal and researcher profiles including branding, labels, user authentication, privacy and display settings for the asset display, etc.

- Configuring Asset Display on the Portal
 - Configuring CV Management
 - Configuring File Access Requests
 - Configuring Researcher Profiles
 - Configuring the Research Portal
 - General Settings for the Research Portal and Profiles
 - Researcher Title Configuration and Display
 - Setting up the Google Search Console and Analytics
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- **Esploro Smart Harvesting Framework**

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Smart Harvesting to build up the list of assets for Researcher Profiles and Repository

- General Overview of Smart Harvesting Framework
 - Working with Smart Harvesting
 - Working with Smart Expansion
 - Reports and Notifications for the Smart Harvesting Framework
 - Author Matching Approval Task List
 - Configuration Options for Record Importing
 - Esploro Asset Matching Rules
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- **Esploro Publishing**

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Publishing in Esploro including exporting research assets to Primo, publishing to external systems, publishing to OAI and exporting to FTP.

- Esploro Publishing to OAI and Exporting to FTP
 - Publishing from Esploro to Google Search, Scholar and Datasets
 - Publishing Research Assets to Primo from Esploro
 - Publishing to ORCID
 - Search-Engine Optimization (SEO) – Best-Practice Guide
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- **Ongoing Maintenance and Administration**

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Ongoing maintenance and administration tasks including management of users and user roles, configuration of letters, managing search queries and sets, running manual jobs, etc.

- Authentication for Esploro
 - Clickjacking Prevention
 - Configuring Cloud Apps
 - Configuring Esploro Letters
 - Configuring Library Notices Opt-In
 - General Esploro Settings
 - Managing Import Profiles for Esploro
 - Managing Search Queries and Sets
 - Managing Users
 - Managing User Roles
 - ORCID in Esploro
 - Research Jobs Configuration
 - Roles Configuration
 - Running Manual Jobs on Defined Sets
 - Viewing Completed Jobs
 - Viewing Running Jobs
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- **Esploro Integration**

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Configuring integration with external systems, S/FTP connections, Esploro Integrations, Student Information Systems (SIS), OAI integration, etc.

- Configuring External Systems in Esploro
 - Configuring S/FTP Connections
 - Direct Access to Esploro Asset Files for External Users
 - Esploro Asset Mapping to DataCite and Crossref
 - ETD Administrator Integration
 - InCites Integration
 - Redirect Previous Repository Portal URLs to the Research Portal
 - Setting Up OAI Integration
 - Working with Student Information Systems (SIS)
 - SWORD Integrations
 - Web of Science Integration
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- **Esploro Appendices**

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- Appendix: ANZ Fields of Research
 - Appendix: ANZ Socio-Economic Codes
 - Appendix - Research Topics
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- **Security and Data Privacy**

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- **Esploro Analytics**

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Working with Esploro Analytics

- Introduction to Analytics and Terminology
 - Working with Esploro Analytics
 - Working with Analytics Objects
 - Esploro Analytics Reports
 - Esploro Analytics Subject Areas
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