

Locking Lists in Leganto

- **Product:** Leganto

Question

How can I prevent instructors from making edits and additions to the Reading List after it has been published?

Answer

Library staff can lock a reading list so that instructors cannot change them in Leganto.

- To lock or unlock the list in Leganto select 'Locked in Leganto' to prevent any changes to the list in Leganto
- Leganto users can still add a private note, like, or add comments to citations, or mark a citation as read
- The list can be unlocked in Alma by any library staff or in Leganto by the user who locked it

Additional Information

Further information about locking lists can be found in the Leganto [Managing Reading Lists](#) documentation

-
- **Article last edited:** 20-Nov-2019