

How to extend the Voyager Fiscal Period End Date

- **Product:** Voyager
 - **Relevant for Installation Type:** Multi-Tenant Direct, Dedicated-Direct, Local, TotalCare
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Question

How to extend a Fiscal Period End Date?

Answer

- The Fiscal Period end date needs to be extended via the SYSADMIN module.
- Once in SYSADMIN, go to the Acquisitions section, then Fiscal Periods.
- There you may extend the Fiscal Period's End Date.

Additional Information

Note the SYSADMIN module does not allow you to change the End Date to something earlier than what is entered. The Save button will not be available for use in that situation.

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