

Suppress the column header in Analytics

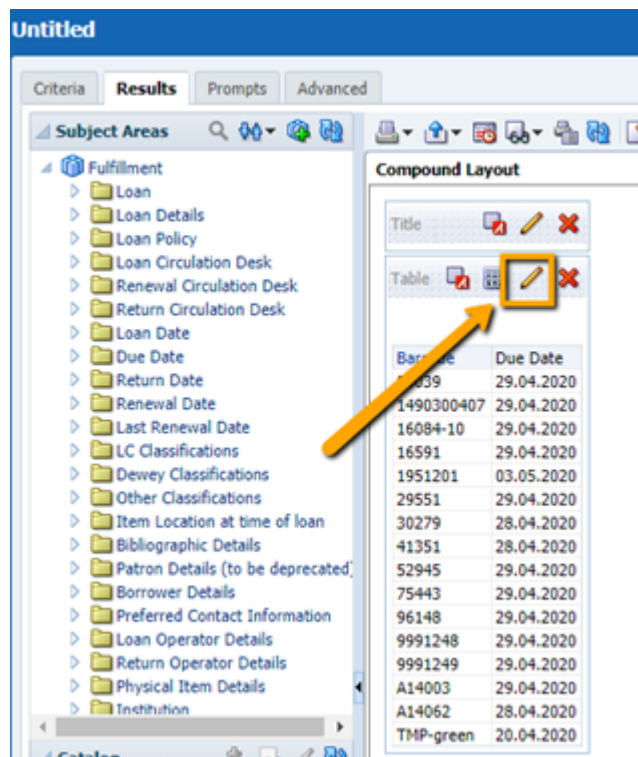
Question

How can I suppress the column header in Analytics so that it will not appear in the Results list and also not in a file exported to e.g. Excel?

Answer

Here are the steps to suppress the column header:

Run any report in Analytics and on the Results view tick "Edit view"



Then tick "Column and Measure Properties"

The screenshot shows a data visualization tool interface. On the left, there is a 'Subject Areas' tree with 'Fulfillment' expanded. Below it is a 'Catalog' section with 'List' set to 'All'. The main area displays a table with two columns: 'Barcode' and 'Due Date'. Below the table is a 'Layout' section with 'Table Prompts', 'Sections', and 'Table' sections. The 'Table' section is expanded to show 'Columns and Measures', which contains two columns: 'Loan Details' and 'Due Date'. The 'Columns and Measures' header is highlighted with a yellow box and an orange arrow points to it.

Barcode	Due Date
04039	29.04.2020
1490300407	29.04.2020
16084-10	29.04.2020
16591	29.04.2020
1951201	03.05.2020
29551	29.04.2020
30279	28.04.2020
41351	28.04.2020
52945	29.04.2020
75443	29.04.2020
96148	29.04.2020
9991248	29.04.2020
9991249	29.04.2020
A14003	29.04.2020
A14062	28.04.2020
TMP-green	20.04.2020

Now you can decide to turn the Column Labels on or off.

The screenshot shows a 'Row Properties' dialog box. It has a title bar with a close button (X). Inside, there is a label 'Column Labels' followed by a dropdown menu set to 'Off'. At the bottom, there are 'OK' and 'Cancel' buttons.

When you set them to off the column header is not displayed anymore

Criteria Results Prompts Advanced

Table

Subject Areas

Fulfillment

- Loan
- Loan Details
- Loan Policy
- Loan Circulation Desk
- Renewal Circulation Desk
- Loan Circulation Desk
- Loan Date
- Due Date
- Return Date
- Renewal Date
- Last Renewal Date
- LC Classifications
- Dewey Classifications
- Other Classifications
- Item Location at time of loan
- Bibliographic Details
- Patron Details (to be deprecated)
- Borrower Details
- Preferred Contact Information

04039	29.04.2020
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16084-10	29.04.2020
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30279	28.04.2020
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75443	29.04.2020
96148	29.04.2020
9991248	29.04.2020
9991249	29.04.2020
A14003	29.04.2020
A14062	28.04.2020
TMP-green	20.04.2020

When exporting the result to e.g. Excel the column header is also suppressed

	A	B
1	04039	4.29.2020
2	1490300407	4.29.2020
3	16084-10	4.29.2020
4	16591	4.29.2020
5	1951201	5.3.2020
6	29551	4.29.2020
7	30279	4.28.2020
8	41351	4.28.2020
9	52945	4.29.2020
10	75443	4.29.2020
11	96148	4.29.2020
12	9991248	4.29.2020
13	9991249	4.29.2020
14	A14003	4.29.2020
15	A14062	4.28.2020
16	TMP-green	4.20.2020

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