

How to edit Physical Items in Voyager Course Reserve

- **Product:** Voyager
 - **Relevant for Installation Type:** Multi-Tenant Direct, Dedicated-Direct, Local, TotalCare
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Question

How to edit physical items in Voyager course reserve.

Answer

- The Bib and MFHD information can only be edited in the Voyager Cataloging client.
- You can edit the Holdings/Item and Item information in Voyager Circulation.
 1. Retrieve the item record you wish to edit.
 2. Right click within the item record, and choose "Edit Item" from the pop-up menu. The Edit Item window will open with three tabs: Holdings, Holdings/Item, and Item.
 - The Bib information can only be edited in the Cataloging client.
 - The Holdings tab information can only be edited in the Cataloging client.
 - You can edit the information on the Holdings/Item and Item tab as appropriate in Circulation.
 - To edit the item barcode, see [Change item's barcode in Voyager Circulation](#)
 3. Click OK after making your changes to apply the edits.

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- **Article last edited:** 20-Jul-2020