

## Creating Orders (4 min.)

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<b>Duration</b>	3:57 min.
<b>Description</b>	This session presents a brief overview of the three ways to create orders in Alma: <ul style="list-style-type: none"><li>• Manually entering a purchase order line;</li><li>• Importing an embedded order data or EOD file from a vendor; and</li><li>• Real-time ordering from a vendor using Alma's API.</li></ul>
<b>Target Audience</b>	Purchasing Manager Purchasing Operator Acquisitions Administrator
<b>Prerequisites</b>	<a href="#">Purchasing Overview</a>
<b>Attachments</b>	<a href="#">Handout</a> (transcript of this session)