

## 管理采访提示

要配置采访作业，您必须有以下角色：

- 采访管理员

有些订单行和发票提示，可在它们的各自提示选项卡中查看，可以禁用。提示的禁用也会影响与这些提示相关的确认消息。可用提醒可在多个部分的管理采访提醒页面（配置菜单 > 采访 > 通用 > 管理采访提醒）找到：一个是发票提醒，一个是订单行提醒，还有一个是接收提醒。

Invoice Alerts	
Enabled	Description
<input checked="" type="checkbox"/>	1. Invoice contains vendor account which differs from one or more linked PO lines.
<input checked="" type="checkbox"/>	2. Some invoice lines differ in price from their linked PO line.
<input type="checkbox"/>	3. The invoice is a prepaid invoice
<input checked="" type="checkbox"/>	4. The invoice owner is the institution. All associated PO lines are owned by a single library. You can change the invoice owner to match the PO line owner.

PO Line Alerts	
Enabled	Description
<input checked="" type="checkbox"/>	1. Access model field does not match the access model on the portfolio. Saving the POL will overwrite the access model on the portfolio.
<input checked="" type="checkbox"/>	2. At least one of the reporting codes is missing.
<input checked="" type="checkbox"/>	3. By setting a price to this PO line it will no longer be counted as a used token for {0}. Upon save one token will be freed.
<input checked="" type="checkbox"/>	4. Electronic portfolio already exists in the repository
<input checked="" type="checkbox"/>	5. Funds From Different Ledgers
<input checked="" type="checkbox"/>	6. Open claims exist for this po line.
<input checked="" type="checkbox"/>	7. Overdue po line.
<input checked="" type="checkbox"/>	8. PO Line type is disabled and its default value is not selected. The PO Line was created with the original type
<input checked="" type="checkbox"/>	9. PO Line type is disabled and was replaced to default value
<input checked="" type="checkbox"/>	10. Price Limit Reached
<input checked="" type="checkbox"/>	11. Price limit reached using currency conversion
<input checked="" type="checkbox"/>	12. The PO line is linked with a license of type Transformative Agreement: {0} that has free tokens, and the PO line price is greater than 0.
<input checked="" type="checkbox"/>	13. The PO line is linked with a license of type Transformative Agreement: {0}. Upon save, one token will be reduced from the tokens total.
<input checked="" type="checkbox"/>	14. The bib record is brief.
<input checked="" type="checkbox"/>	15. The bib record is part of a series/book set.
<input checked="" type="checkbox"/>	16. The linked license of type 'Transformative Agreement' is defined as unlimited. This PO line has a price greater than 0.
<input checked="" type="checkbox"/>	17. The ordered resource was canceled in a previous order #{0}
<input checked="" type="checkbox"/>	18. The ordered resource already exists in the Inventory ({0} electronic collections)
<input checked="" type="checkbox"/>	19. The ordered resource already exists in the Inventory: {0} copies in library: {1}.
<input checked="" type="checkbox"/>	20. There is an active order #{0} for this ordered resource in library: {1}.

Receiving Alerts	
Enabled	Description
<input checked="" type="checkbox"/>	1. At least one item has a user request. Are you sure you want to continue?
<input type="checkbox"/>	2. At least one of the received items is assigned to a remote host location
<input checked="" type="checkbox"/>	3. The following PO lines have a request associated with their title. Are you sure you want to continue?
<input checked="" type="checkbox"/>	4. The item has a user request.
<input type="checkbox"/>	5. The item is assigned to a remote host location.

请注意，当您禁用提醒时：

- 如果对提醒设置的采购复合规则或发票复合规则禁用，规则不会对任何重新计算或创建的订单行/发票生效。
- 现有订单行/发票的提示仍然保留直到重新计算为止。

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## Note

在每次编辑并保存或在工作流中处理订单行和发票时，都会重新计算它们。

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在发票提醒列表中，有一条消息未与发票提醒选项卡关联。禁用消息，“发票所属者为机构。所有关联的订单行都属于一个图书馆。您可以更改发票所有者匹配订单行所有者。”仅禁用弹出消息。

关于这些提示的更多信息，见[配置采购复核规则](#)。