

What is the difference between LOST and MISSING?

- **Product:** Alma
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Description

What is the difference between LOST and MISSING status?

Resolution

Items are made lost by the overdue and lost job, or they can be manually set to Lost while they are on loan to a patron. When an item is lost, you can revert the process type by clicking an option "Found item" - but "found" is not a status, it is just removing the process type "lost" and clearing the process type again.

Items are made missing when they are not picked from the shelf, for example when they are requested and on a pick from shelf list. Here they can either be manually set to "missing", or this can be done by a job if they are not picked up after a defined amount of time. A missing status can be removed by scanning in the item.

In short, a "lost" process type is applied when an item is on loan to a patron and cannot be returned. A "missing" process type is applied when an item is supposed to be in the library and cannot be found.

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